AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT

1. CONTRACT ID CODE

PAGE 1 OF PAGES 4

2. AMENDMENT/MODIFICATION NO.
000032

3. EFFECTIVE DATE
See Block 16C

4. REQUISITION/PURCHASE REQ. NO.
See Schedule

5. PROJECT NO. *(If applicable)*

6. ISSUED BY CODE MSFC

NASA/Marshall Space Flight Center
Office of Procurement
Rita R James
rita.r.james@nasa.gov
Marshall Space Flight Center AL 35812

7. ADMINISTERED BY *(If other than Item 6)* CODE MSFC

NASA/Marshall Space Flight Center
Rita R. James
Contract Specialist
256-961-0037
Marshall Space Flight Center AL 35812

8. NAME AND ADDRESS OF CONTRACTOR *(No., street, county, State and ZIP Code)*

AL RAZAQ COMPUTING SERVICES
6001 SAVOY DR STE 505
HOUSTON TX 77036-3365

CODE 035U7 FACILITY CODE

(x) 9A. AMENDMENT OF SOLICITATION NO.

9B. DATED *(SEE ITEM 11)*

X 10A. MODIFICATION OF CONTRACT/ORDER NO.
NNM11AA30C
NNM11AA40T

10B. DATED *(SEE ITEM 13)*
05/01/2011

11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS

☐ The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offers ☐ is extended. ☐ is not extended.
Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods: (a) By completing Items 8 and 15, and returning _____ copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGEMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.

12. ACCOUNTING AND APPROPRIATION DATA *(If required)*
See Schedule

Net Increase: $78,017.00

13. THIS ITEM ONLY APPLIES TO MODIFICATION OF CONTRACTS/ORDERS. IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.

CHECK ONE

A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: *(Specify authority)* THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A.

B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES *(such as changes in paying office, appropriation date, etc.)* SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(b).

X C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF:
FAR 52.243-1 Changes (Firm-Fixed Price) and 43.103 (a)

D. OTHER *(Specify type of modification and authority)*

E. IMPORTANT: Contractor ☐ is not. ☒ is required to sign this document and return 2 copies to the issuing office.

14. DESCRIPTION OF AMENDMENT/MODIFICATION *(Organized by UCF section headings, including solicitation/contract subject matter where feasible.)*

1. The purposes of this modification are to:

a) Increase support of (b)(4) position under PWS 3.3.2/SF01 in the amount of (b)(4) with an effective date of (b)(4);

b) Increase support of (b)(4) position under PWS 3.6.2/CS01 in the amount of (b)(4) with an effective date of (b)(4);

c) Delete support of (b)(4) position under PWS 3.6.1/CS01 in the amount of (b)(4).

Continued ...

Except as provided herein, all terms and conditions of the document referenced in Item 9 A or 10A, as heretofore changed, remains unchanged and in full force and effect.

15A. NAME AND TITLE OF SIGNER *(Type or print)*
Langston Hunter for Ronkentz, Prog. Mgr.

16A. NAME AND TITLE OF CONTRACTING OFFICER *(Type or print)*
RITA R. JAMES

15B. CONTRACTOR/OFFEROR
(Signature of person authorized to sign)

15C. DATE SIGNED
8/27/14

16B. UNITED STATES OF AMERICA
Rita R. James
(Signature of Contracting Officer)

16C. DATE SIGNED
27 Aug 2014

NAME OF OFFEROR OR CONTRACTOR
AL RAZAQ COMPUTING SERVICES

ITEM NO. (A)	SUPPLIES/SERVICES (B)	QUANTITY (C)	UNIT (D)	UNIT PRICE (E)	AMOUNT (F)
	d) As a result of (a) through (c), the task order value is increase by (b)(4) from (b)(4) to (b)(4) e) Provide incremental funding in the amount of $78,017; thereby increasing the total funding allotted to this task order from $6,757,982 to $6,835,999, pursuant to the "Limitation of Funds" Clause. f) Extend the anticipated funded through date from October 10, 2014 to October 24, 2014. 2. The following paragraph(s) has/have been modified. Slip-sheets to the contract are provided with sidebars indication change. Clause 7 Consideration and Payment Clause 12 Limitation of Funds 3. Contractor's Statement of Release In consideration of the modification(s) agreed to herein as complete equitable adjustment for all claims arising out of or attributable to the issuance of the contract change(s) and/or contractor proposal(s) listed below, the contractor hereby releases the Government from any and all liability under this contract for further equitable adjustments attributable to such facts or circumstances giving rise to said contract change(s) and/or contractor proposal(s), and for such additional obligations as may be required by this modification. Contract Change Identification: Task Order NNM11AA40T, Modification No. 32 against Contract NNM11AA30C. Contractor Proposal Number: ARCS Proposal dated August 20, 2014. 4. Except as provided herein, all terms and conditions of this task order remain unchanged and in full force and effect. LIST OF CHANGES: Total Amount for this Modification: $75,210.00 Obligated Amount for this Modification: $78,017.00 New Total Obligated Amount for this Award: $6,835,999.00 New Total Amount for this Award: $7,942,208.00 Continued ...				

NAME OF OFFEROR OR CONTRACTOR
AL RAZAQ COMPUTING SERVICES

ITEM NO. (A)	SUPPLIES/SERVICES (B)	QUANTITY (C)	UNIT (D)	UNIT PRICE (E)	AMOUNT (F)
	PR 4200525462 NEW ACCOUNTING CODE ADDED: Account code: 62AS40/6100.2520/62/FC000000/736466.01.10.08.01.1/ 2/000/2520/62/CASX22014D/361N/8014/150122/1/2 Cost Center 62AS40 GL Account 6100.2520 Order FC000000 WBS Element1 736466.01.10.08.01.1 WBS Element2 2 Network Activity Earmarked Funds Item Number 000 Commitment Item 2520 Funds Center 62 Fund CASX22014D Functional Area 361N Appropriation 8014/150122 Amount: $42,604.00 PR 4200526510 NEW ACCOUNTING CODE ADDED: Account code: 62SF02/6100.2520/62/FC000000/006220.01.01.02/000/2 520/62/EXPX22014D/719V/8014/150124/2/3 Cost Center 62SF02 GL Account 6100.2520 Order FC000000 WBS Element1 006220.01.01.02 WBS Element2 Network Activity Earmarked Funds Item Number 000 Commitment Item 2520 Funds Center 62 Fund EXPX22014D Functional Area 719V Appropriation 8014/150124 Amount: $15,266.00 NEW ACCOUNTING CODE ADDED: Account code: 62CS01/6100.2520/62/FC000000/736466.01.08.08.04/00 0/2520/62/CASX22014D/361N/8014/150122/1/2 Cost Center 62CS01 GL Account 6100.2520 Order FC000000 Continued ...				

NAME OF OFFEROR OR CONTRACTOR
AL RAZAQ COMPUTING SERVICES

ITEM NO. (A)	SUPPLIES/SERVICES (B)	QUANTITY (C)	UNIT (D)	UNIT PRICE (E)	AMOUNT (F)
	WBS Element1 736466.01.08.08.04 WBS Element2 Network Activity Earmarked Funds Item Number 000 Commitment Item 2520 Funds Center 62 Fund CASX22014D Functional Area 361N Appropriation 8014/150122 Amount: $14,147.00 PR 4200526130 NEW ACCOUNTING CODE ADDED: Account code: 62IS70/6100.2520/62/FC000000/884160.01.50.02.08/00 0/2520/62/CASX22014D/922A/8014/150122/1/2 Cost Center 62IS70 GL Account 6100.2520 Order FC000000 WBS Element1 884160.01.50.02.08 WBS Element2 Network Activity Earmarked Funds Item Number 000 Commitment Item 2520 Funds Center 62 Fund CASX22014D Functional Area 922A Appropriation 8014/150122 Amount: $6,000.00 Payment Terms: Net 30 days FOB: Destination				

TASK ORDER NNM11AA40T
BUSINESS SUPPORT SERVICES

IS01/ Office of the Chief Information Officer (CIO)
RS01/Office of the Chief Financial Officer (CFO)
SF01/Michoud Assembly Facility Directorate (MAF)/Program Planning and Control
SF02/Michoud Assembly Facility Directorate (MAF)/Integration and Operations Support
CS01/Office of Strategic Analysis and Communications
AS01/Office of Center Operations

	FFP Labor	Travel	Total TO Value
PREVIOUS	(b)(4) [redacted]		
THIS MOD			
TOTAL	(b)(4) [redacted]		$7,942,208

Total Labor Obligations	Travel	Total TO Obligations
(b)(4) [redacted]		
(b)(4) [redacted]		$6,835,999

1. SUPPLIES AND/OR SERVICES TO BE FURNISHED

a. The Contractor shall perform this Performance Work Statement (PWS)-based Task Order in accordance with the PWS contained in Contract NNM11AA30C, Acquisition and Business Support Services. The Contractor shall perform this Task Order under the terms and conditions as set forth in the basic order and as supplemented in this Task Order.

b. The Contractor shall provide all resources (except as may be expressly stated in this order as furnished by the Government) necessary to perform all the service requirements in the PWS as provided in Attachment A hereto.

2. TYPE OF ORDER

This is a performance-based, Firm-Fixed-Price (FFP) Task Order.

3. PERIOD OF PERFORMANCE

The period of performance of this Task Order shall be as follows: May 1, 2011 through **April 30, 2015**.

4. PLACE OF PERFORMANCE

The Contractor shall perform the work under this order on-site at the Marshall Space Flight Center, AL, and at such other locations as may be approved in writing by the Contracting Officer.

5. PERFORMANCE SURVEYS

The Contractor shall conduct surveys in accordance with the direction in Clause B.3, Price Deductions for Less Than Optimum Performance, of the contract, which shall be reported in accordance with the direction in Data Procurement Document (DPD) 1321, Attachment J-2 to the contract.

6. TECHNICAL DIRECTION

Performance of the work under this Task Order is subject to the written technical direction of the Contracting Officer's Technical Representative (COTR), as set forth in Clause G.2, Technical Direction, of the contract.

7. CONSIDERATION AND PAYMENT

a. The Contractor shall be paid upon the satisfactory completion of the work called for in this Task Order and submission of properly certified invoices as detailed in Clause G.5, Consideration and Payment, of the contract.

b. The Contractor shall be paid biweekly for the work called for in this Task Order at the rates specified for the applicable period as set forth in Attachment J-4, Contractor Fully Burdened Labor Rates*, to the contract, and as set forth in the payment schedule shown below.

c. Accounting classifications and funding resources are incorporated into the contract accordingly.

d. Contractor invoices shall be submitted electronically in accordance with Clause G.5, Consideration and Payment, of the contract.

e. Travel is cost reimbursable and will be invoiced separately from the labor shown in the payment schedule below. Of the total price for effort provided under this Task Order (b)(4) is available for Travel.

NNM11AA40T Payment Schedule

Payment Type	Frequency	Date	Amount
Status Report	Bi-Weekly		
		05/13/11	(b)(4)
		05/27/11	
		06/10/11	
		06/24/11	

		07/08/11	(b)(4)
		07/22/11	
		08/05/11	
		08/19/11	
		09/02/11	
		09/16/11	
		09/30/11	
		10/14/11	
		10/28/11	
		11/11/11	
		11/25/11	
		12/09/11	
		12/23/11	
		01/06/12	
		01/20/12	
		02/03/12	
		02/17/12	
		03/02/12	
		03/16/12	
		03/30/12	
		04/13/12	
		04/27/12	
		05/11/12	
		05/25/12	
		06/08/12	
		06/22/12	
		07/06/12	
		07/20/12	
		08/03/12	
		08/17/12	
		08/31/12	
		09/14/12	
		09/28/12	
		10/12/12	
		10/26/12	
		11/09/12	
		11/23/12	
		12/07/12	
		12/21/12	
		01/04/13	
		01/18/13	

				(b)(4)
		02/01/13		
		02/15/13		
		03/01/13		
		03/15/13		
		03/29/13		
		04/12/13		
		04/26/13		
		05/10/13		
		05/24/13		
		06/07/13		
		06/21/13		
		07/05/13		
		07/19/13		
		08/02/13		
		08/16/13		
		08/30/13		
		09/13/13		
		09/27/13		
		10/11/13		
		10/25/13		
		11/08/13		
		11/22/13		
		12/06/13		
		12/20/13		
		01/03/14		
		01/17/14		
		01/31/14		
		02/14/14		
		02/28/14		
		03/14/14		
		03/28/14		
		04/11/14		
		04/25/14		
		05/09/14		
		05/23/14		
		06/06/14		
		06/20/14		
		07/04/14		
		07/18/14		
		08/01/14		
		08/15/14		

		08/29/14	(b)(4) [redacted]
		09/12/14	
		09/26/14	
		10/10/14	
		10/24/14	
		11/07/14	
		11/21/14	
		12/05/14	
		12/19/14	
		01/02/15	
		01/16/15	
		01/30/15	
		02/13/15	
		02/27/15	
		03/13/15	
		03/27/15	
		04/10/15	
		04/30/15	
		Total Billing	**$7,935,621**

8. SPECIAL ORDER REQUIREMENTS

This Task Order shall be performed in accordance with the special order requirements clauses in Section H of the basic order.

9. ORDER CLAUSES

This Task Order shall be performed in accordance with the order clauses in Section I of the basic order.

10. OTHER TERMS AND CONDITIONS

All other terms and conditions as contained in the basic order, NNM11AA30C, are applicable to this Task Order.

11. ORDER OF PRECEDENCE

Should a conflict arise between the terms and conditions as shown in this Task Order and the terms and conditions of the basic order, NNM11AA30C, the basic order shall prevail.

12. 1852.232-77. LIMITATION OF FUNDS (FIXED- PRICE CONTRACT) (MAR 1989)

(a) Of the total price for effort provided under this Task Order, the sum of **$6,835,999** is available for payment and allotted to this Task Order.

(b) The Contractor agrees to perform or have performed the effort specified in paragraph (a) of this clause up to the point at which, if this contract is terminated pursuant to the Termination for Convenience of the Government clause of this contract, the total amount payable by the Government (including amounts payable for subcontracts and settlement costs) pursuant to paragraphs (f) and (g) of that clause would, in the exercise of reasonable judgment by the Contractor, approximate the total amount at the time allotted to the contract. The Contractor is not obligated to continue performance of the work beyond that point. The Government is not obligated in any event to pay or reimburse the Contractor more than the amount allotted to the contract, anything to the contrary in the Termination for Convenience of the Government clause notwithstanding.

(c) (1) It is contemplated that funds presently allotted to this contract will cover the work to be performed through **October 24, 2014.**

(2) If funds allotted are considered by the Contractor to be inadequate to cover the work to be performed until that date, or an agreed date substituted for it, the Contractor shall notify the Contracting Officer in writing when within the next 60 days the work will reach a point at which, if the contract is terminated pursuant to the Termination for Convenience of the Government clause of this contract, the total amount payable by the Government (including amounts payable for subcontracts and settlement costs) pursuant to paragraphs (f) and (g) of that clause will approximate 75 percent of the total amount then allotted to the contract.

(3) (i) The notice shall state the estimate when the point referred to in paragraph (c)(2) of this clause will be reached and the estimated amount of additional funds required to continue performance to the date specified in paragraph (c)(1) of this clause, or an agreed date substituted for it.

(ii) The Contractor shall, 60 days in advance of the date specified in paragraph (c)(1) of this clause, or an agreed date substituted for it, advise the Contracting Officer in writing as to the estimated amount of additional funds required for the timely performance of the contract for a further period as may be specified in the contract or otherwise agreed to by the parties.

(4) If, after the notification referred to in paragraph (c)(3)(ii) of this clause, additional funds are not allotted by the date specified in paragraph (c)(1) of this clause, or an agreed date substituted for it, the Contracting Officer shall,

upon the Contractor's written request, terminate this contract on that date or on the date set forth in the request, whichever is later, pursuant to the Termination for Convenience of the Government clause.

[End of Task Order]

Performance Work Statement
Task Order NNM11AA40T, Business Support Services
Contract NNM11AA30C

1.0 INTRODUCTION

The Contractor shall perform this Performance Work Statement (PWS) in accordance with the PWS contained in the contract, NNM11AA30C, Acquisition and Business Support Services (ABSS), and with the terms and conditions as set forth in the contract and as supplemented in this Task Order.

2.0 PROGRAM MANAGEMENT

The Contractor shall provide program management and control for this Task Order pursuant to PWS paragraph 2.0 of the contract. All plans and reports will be provided to the Government in accordance with the direction contained in the Data Procurement Document (DPD) 1321, Attachment J-2 to the contract, and as directed in paragraph 2.0 Program Management of the contract PWS.

3.0 BUSINESS SUPPORT

3.1 IS01/Office of the Chief Information Officer (CIO)

3.1.1 Analyzes accounting records to determine financial resources required to implement programs and makes recommendations for budget allocations to ensure conformance to budgetary limits. Also responsible for reviewing operating budgets periodically in order to analyze trends affecting budget needs. Desired education is a bachelor's degree and 4-6 years of experience in the field or in a related area. Familiar with a variety of the field's concepts, practices, and procedures. Relies on experience and judgment to plan and accomplish goals. Performs a variety of complicated tasks. May lead and direct the work of others. May report to an executive or a manager. A wide degree of creativity and latitude is expected. (b)(4)

3.1.2 Analyzes accounting records to determine financial resources required to implement programs and makes recommendations for budget allocations to ensure conformance to budgetary limits. Also responsible for reviewing operating budgets periodically in order to analyze trends affecting budget needs. Desired education is a bachelor's degree in area of specialty and 6-8 years of experience in the field or in a related area. Familiar with a variety of the field's concepts, practices, and procedures. Relies on extensive experience and judgment to plan and accomplish goals. Performs a variety of tasks. Leads and directs the work of others. A wide degree of creativity and latitude is expected. May report to an executive or a manager. (b)(4) (b)(4)

3.1.3 RESERVED

3.1.4 Leads the project or multiple tasks and retains overall responsibility for performance including cost, schedule, deliverables and contractual compliance. Provides the interface to the customer and other project leaders. Reports to the Program Manager and works with the Program Manager and other Program Leads for multiple projects. Identifies resources required to achieve project objectives. Establishes priorities, task assignments and ensures timely completion. Ensures quality and productivity standards are maintained while meeting project/client deadlines and budget constraints. Serves as the client liaison on all project matters. Performs a quality assurance role to ensure timely delivery of all specified deliverables, and compliance with government regulations, codes, policies, and procedures. Desired education is a Bachelor's degree in the area of specialty and 3-5 years of relevant experience, including supervisory and project management experience. (b)(4)

3.1.5 Enters data from a variety of sources into systems, forms, reports, and scheduled for designated projects and/or organizations. Makes adjustments to ensure accurate portrayal of funds' status. Consolidates data for viable overview of financial status of projects/organizations. Analyzes expenditures versus commitments to identify/resolve problems inherent in the management of resources for the programs/organizations supported. Desired education is a bachelor's degree and 4-6 years of experience in the field or related area. Familiar with standard concepts, practices, and procedures. Relies on experience and judgment to perform the functions of the job. Performs a variety of complicated tasks. A wide degree of creativity and latitude is required. Works under general supervision. May report to an executive or manager. (b)(4)

3.2 RS01/Office of the Chief Financial Officer (CFO)

3.2.1 Analyzes accounting records to determine financial resources required to implement programs and makes recommendations for budget allocations to ensure conformance to budgetary limits. Also responsible for reviewing operating budgets periodically in order to analyze trends affecting budget needs. Desired education is a bachelor's degree and 4-6 years of experience in the field or in a related area. Familiar with a variety of the field's concepts, practices, and procedures. Relies on experience and judgment to plan and accomplish goals. Performs a variety of complicated tasks. May lead and direct the work of others. May report to an executive or a manager. A wide degree of creativity and latitude is expected. (b)(4)

3.2.2 Analyzes accounting records to determine financial resources required to implement programs and makes recommendations for budget allocations to ensure conformance to budgetary limits. Also responsible for reviewing operating budgets periodically in order to analyze trends affecting budget needs. Desired education is a bachelor's degree in area of specialty and 6-8 years of experience in the field or in a related area. Familiar with a variety of the field's concepts, practices, and procedures. Relies on extensive experience and judgment to plan and accomplish goals. Performs a variety of tasks. Leads and directs the work of others. A wide degree of creativity and latitude is expected. May report to an executive or a manager. (b)(4)

3.2.3 Enters data from a variety of sources into systems, forms, reports, and schedules for designated projects and/or organizations. Makes adjustments to ensure accurate portrayal of funds' status. Consolidates data for viable overview of financial status of projects/organizations. Analyzes expenditures versus commitments to identify/resolve problems inherent in the management of resources for the programs/organizations supported. Desired education is a bachelor's degree and 4-6 years of experience in the field or related area. Familiar with standard concepts, practices, and procedures. Relies on experience and judgment to perform the functions of the job. Performs a variety of complicated tasks. A wide degree of creativity and latitude is required. Works under general supervision. May report to an executive or manager. (b)(4)

3.3 SF01/Michoud Assembly Facility Directorate (MAF)/Program Planning and Control

3.3.1 Analyzes accounting records to determine financial resources required to implement programs and makes recommendations for budget allocations to ensure conformance to budgetary limits. Also responsible for reviewing operating budgets periodically in order to analyze trends affecting budget needs. Desired education is a bachelor's degree in area of specialty and 6-8 years of experience in the field or in a related area. Familiar with a variety of the field's concepts, practices, and procedures. Relies on extensive experience and judgment to plan and accomplish goals. Performs a variety of tasks. Leads and directs the work of others. A wide degree of creativity and latitude is expected. May report to an executive or a manager. (b)(4)

3.3.2 Analyzes accounting records to determine financial resources required to implement programs and makes recommendations for budget allocations to ensure conformance to budgetary limits. Also responsible for reviewing operating budgets periodically in order to analyze trends affecting budget needs. Desired education is a bachelor's degree and 2-4 years of experience in the field or in a related area. Familiar with standard concepts, practices, and procedures within a particular field. Relies on limited experience and judgment to plan and accomplish goals. Performs a variety of tasks. Works under general supervision. Typically reports to a supervisor or manager. A certain degree of creativity and latitude is required. (b)(4)

3.4 SF02/Michoud Assembly Facility Directorate (MAF)/Integration and Operations Support

3.4.1 Analyzes accounting records to determine financial resources required to implement programs and makes recommendations for budget allocations to ensure conformance to budgetary limits. Also responsible for reviewing operating budgets periodically in order to analyze trends affecting budget needs. Desired education is a bachelor's degree and 4-6 years of experience in the field or in a related area. Familiar with a variety of the field's concepts, practices, and procedures. Relies on experience and judgment to plan and accomplish goals. Performs a variety of complicated tasks. May

lead and direct the work of others. May report to an executive or a manager. A wide degree of creativity and latitude is expected. (b)(4)

3.4.2 Analyzes accounting records to determine financial resources required to implement programs and makes recommendations for budget allocations to ensure conformance to budgetary limits. Also responsible for reviewing operating budgets periodically in order to analyze trends affecting budget needs. Desired education is a bachelor's degree in area of specialty and 6-8 years of experience in the field or in a related area. Familiar with a variety of the field's concepts, practices, and procedures. Relies on extensive experience and judgment to plan and accomplish goals. Performs a variety of tasks. Leads and directs the work of others. A wide degree of creativity and latitude is expected. May report to an executive or a manager. (b)(4)

3.5 Travel

Travel for this effort will be required on a recurring basis. Travel is cost reimbursable and funded separately from the firm-fixed-price labor price.

3.6 CS01/Office of Strategic Analysis and Communications

3.6.1 RESERVED

3.6.2 Analyzes accounting records to determine financial resources required to implement programs and makes recommendations for budget allocations to ensure conformance to budgetary limits. Also responsible for reviewing operating budgets periodically in order to analyze trends affecting budget needs. Desired education is a bachelor's degree and 4-6 years of experience in the field or in a related area. Familiar with a variety of the field's concepts, practices, and procedures. Relies on experience and judgment to plan and accomplish goals. Performs a variety of complicated tasks. May lead and direct the work of others. May report to an executive or a manager. A wide degree of creativity and latitude is expected. (b)(4)

3.7 AS01/Office of Center Operations

3.7.1 Analyzes accounting records to determine financial resources required to implement programs and makes recommendations for budget allocations to ensure conformance to budgetary limits. Also responsible for reviewing operating budgets periodically in order to analyze trends affecting budget needs. Desired education is a bachelor's degree in area of specialty and 6-8 years of experience in the field or in a related area. Familiar with a variety of the field's concepts, practices, and procedures. Relies on extensive experience and judgment to plan and accomplish goals. Performs a variety of tasks. Leads and directs the work of others. A wide degree of creativity and latitude is expected. May report to an executive or a manager. (b)(4)
(b)(4)