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Ratings for each of these performance areas will be scored on a scale of 1-5 as follows:

ADJECTIVE RATING	DESCRIPTION	NUMERICAL SCORE
Excellent	Performance is consistently of high quality with only negligible issues. Performance exceeds standard by a substantial margin, with few elements for improvement, all of which are minor.	5
Very Good	Performance is generally above average with only minor issues. Performance exceeds standard; and although there may be several elements for improvement, these are more than offset by better performance in other elements.	4
Good	Average performance level from a competent contractor with few issues noted. Performance is considered standard; and elements for improvement are approximately offset by better performance in other elements.	3
Fair	Generally average performance but several performance issues noted. Performance is less than standard; and although there are elements of standard or better performance, these are more than offset by lower performance in other elements.	2
Poor	Numerous performance issues noted. Performance is less than standard by a substantial margin; and there are many elements for improvement which are not offset by better performance in other areas.	1

The scored ratings will be averaged from all applicable inputs in any one rating period. Fee for this element will then be calculated based on the contractor's final average score applied to the following scale:

<u>Average Score on Monitor Survey</u>	<u>% of Fee paid</u>
≥ 4.75	100%
4.51 – 4.74	90%
4.0 – 4.50	80%
3.75 – 3.99	65%
3.51 – 3.74	55%
3.0 – 3.50	45%
0 – 2.99	0%

Contractor performance which scores an average monitor survey score below 3.0 eliminates the Contractor from eligibility for payment of this fee. Each technical monitor shall have an equal input into the overall Monitor Survey score. Specific comments or suggestions for performance improvement will be discussed with the Contractor by the COTR and Contracting Officer after each quarterly assessment.

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3.2 Program Management Measurement (20%). The efficiency of the Contractor's Program Management is evaluated by the individual AQLs listed below:

3.2.1 Policy, Procedure, and Process Conformance (4%) The Contractor shall adhere to all NASA, Marshall, and OSAC policies, procedures and processes at all times in order to earn 100% of the eligible fee. To earn 80 percent of the fee, the Contractor shall have no more than 2 instances of non-compliance. If the Contractor has 3 or more instances of non-compliance, the Contractor shall receive 0 percent fee.

Instances of Non-compliance	% of available fee
0	100%
1 - 2	80%
3 or more	0%

3.2.2 Staffing (3%). The contractor shall fill 100 percent of the vacancies and new positions within 30 calendar days of a formal Government request to earn 100 percent of the fee allocated to this AQL. To earn 80 percent of the fee, the Contractor shall fill all vacancies and new positions within 45 calendar days of a formal Government request. Where the Contractor is unable to fill any vacancies and new positions after 45 calendar days (without a Government-approved extension) within any 6-month evaluation period, the contractor shall receive 0 percent fee. In rare cases the COTR may grant extensions to these requirements, which must be approved before the 30 day requirement expires.

Time to fill vacancies	% of available fee
100% < 30 days	100%
100% < 45 days	80%
Any vacancies open > 45 days	0%

3.2.3 Database/System Management (3%) The Contractor shall maintain all databases and systems under their control and ensure that the systems are current, accurate, and available 98% of the time to be eligible for 100% of the fee. This equates to not more than 3 instances (in a six-month rating period) when informational databases are not available, not current, or not accurate. To earn 75% of the available fee, the Contractor shall not have more than 6 instances in a six-month rating period. When the Contractor exceeds 6 instances during a 6 month evaluation period, the Contractor shall receive 0 percent fee.

Number of database non-compliance instances	% of available fee
3 or less	100%
4 - 6	75%
Greater than 6	0%

3.2.4 Timeliness/Schedule (2%) The Contractor shall meet all schedule milestones for submission of reports, plans, Data Reporting Descriptions (DRD), or other deliverables (excludes deliverables otherwise noted in PWS 4.0, 5.0, and 6.0) to receive 100% of the available fee for this requirement. To earn 75% of the fee available, the Contractor shall not slip the scheduled reporting dates more than 2 times. Where the Contractor delivers any deliverable more than 2 times late during any evaluation period, 0 percent fee shall be earned for this requirement.

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Number of schedule deliverables late	% of available fee
0	100%
1-2	75%
More than 2	0%

3.2.5 Estimating Process (2%) 90% of the time the Contractor's work order estimates shall be within 5% of actuals to earn 100% of the fee for this requirement. If the Contractor's estimates are within 5% of actuals 80-90% of the time the Contractor shall earn 75% of the available fee for this requirement. When the Contractor's estimates are within 5% of actuals less than 80% of the time, 0 percent fee shall be earned for this requirement.

Estimates within 5% of Actuals	% of available fee
≥ 90% of the time	100%
80 -90% of the time	75%
Less than 80% of the time	0%

3.2.6 Property Management (2%) The Contractor shall manage all property under this contract in accordance with the Government Property Management Plan (DRD 1140LS-001) and have no property management discrepancies to receive 100 percent of fee for this requirement. To earn 75% of the fee available, the Contractor shall not have more than one discrepancy reported. If the Contractor exceeds 1 discrepancy, or is found in non-compliance with the Government Property Management Plan (DRD 1140LS-001) during the six-month rating period, 0 percent fee shall be earned for this requirement.

Number of Property discrepancies	% of available fee
0, and complete adherence to the established property plan	100%
1, and complete adherence to the established property plan	75%
More than 1 discrepancy and/or lack of adherence to the established property plan	0%

3.2.7 Quality (ISO) (2%) The Contractor shall adhere to the MSFC Quality (ISO) System. The Contractor shall adhere to the ISO 9001 and Marshall Management System with one or less non-conformances (NCR's) assessed by internal or external auditors for the Contractor to earn 100 percent of fee. The Contractor shall adhere to the ISO 9001 and Marshall Management System with responsibility for no more than 2 NCRs for the Contractor to earn 75 percent of the available fee. Where the Contractor has more than 2 NCRs for which the Contractor is responsible, the Contractor shall receive 0 percent of fee for this requirement.

Number of non-conformances	% of available fee
0 -1	100%
2	75%
More than 2	0%

3.2.8 IT Security (2%) The Contractor shall ensure 100% of eligible employees complete required annual IT Security Training and have no IT Security breaches to receive 100 percent of fee for this element. When the Contractor causes an IT Security breach or fails to complete 100% of required training, 0 percent fee shall be earned for this requirement.

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Number of IT Security Breaches and/or instances of required training missed	% of available fee
0	100%
1	0%

3.3 Unique Performance Metrics Measurement (35%). The Contractor shall perform self-evaluation and report findings on the Quarterly and Monthly Technical Progress Reports (DRD 1140MA-003). The reported items shall include the standard of performance tasks outlined in Attachment J-2, PRS. Not all efforts under this contract are included in the PRS; however, lack of inclusion in the PRS in no way relieves the Contractor of the obligation to perform all delineated tasks as defined in the PWS. The progress report data will be reviewed and validated by COTR appointed technical monitors. The technical monitors will be responsible for reporting any discrepancies to the COTR. The Government will conduct random audits of the progress report to validate the accuracy of data submitted by the Contractor. Other surveillance techniques employed by the Government include use of the Office of Strategic Analysis and Communication (OSAC) Quarterly Monitor Survey (described in paragraph 3.1 above), review of financial management data procurement documents (DRD 1140MA-002), and audits of the Contractor's Management Plan (DRD 1140MA-001).

As a measure of the quality of the services provided for the WBS Mission portions, unique metrics are listed for each functional area. The combined total of these unique metrics for the Mission (and any IDIQ tasks awarded) represent 35 percent.

3.3.1 Strategic Research and Analysis Measures (8%) WBS 4.0 describes contractor efforts required to provide analysis and interpretation of the external environment and identify relevant trends important to Marshall and NASA. Functional tasks include environmental monitoring, stakeholder analysis, audience research, measuring communication effectiveness, and benchmarking. The efficiency of the Contractor's Strategic Research and Analysis effort is evaluated by the individual AQLs listed below:

3.3.1.1 Accuracy (2%). The contractor shall provide all products and services required in WBS 4.0 with a 95% or higher accuracy rate (content, grammar, style, etc.). To earn 80 percent of the fee, the Contractor shall provide all products and services with a 90% or higher accuracy rate. Where the Contractor is unable to meet a 90% or higher accuracy rate within any 6-month evaluation period, the contractor shall receive 0 percent fee.

Accuracy Rate	% of available fee
≥ 95%	100%
90 – 94%	80%
< 90%	0%

3.3.1.2 Timeliness (3%). The contractor shall meet all required product and service deadlines (as mutually agreed to by the COTR/designee and the Contractor) to earn 100% of the fee available for this element. To earn 75 percent of the fee, the Contractor shall not exceed 5 instances of late deliverables. When the number of late deliverables exceeds 5 instances, the contractor shall receive 0 percent fee.

Number of Late Deliverables	% of available fee
0	100%
1-5	75%
> 5	0%

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ATTACHMENT J-3 (CONTINUED)**

3.3.1.3 Currency/Availability (3%). The contractor shall ensure that all products, services, and results of research and analysis activities are current (latest available updates or releases) and readily available at all times to earn 100% of the fee for this element. To earn 75 percent of the fee, the Contractor shall not have more than 2 instances where these products, services and research and analysis results are not available and/or current within any 6-month evaluation period. When the contractor exceeds 2 instances, the contractor shall receive 0 percent fee.

Number of instances late/unavailable	% of available fee
0	100%
1 - 2	75%
> 2	0%

3.3.2 Communication Strategy Planning and Message Management Measures (12%) WBS 5.0 describes contractor activities required to integrate all communication strategy planning and message management functions for the strategic communications program. Functional tasks include communication goals and strategy efforts, plans, key messaging, and channel relationship development. The efficiency of the Contractor's Communication Strategy Planning and Message Management effort is evaluated by the individual AQLs listed below:

3.3.2.1 Accuracy (2%). The contractor shall provide all products and services required in WBS 5.0 with a 95% or better error free rate (content, grammar, style, etc.). To earn 80 percent of the fee, the Contractor shall provide all products and services with a 90% or better error free rate. Where the Contractor is unable to meet a 90% error free rate within any 6-month evaluation period, the contractor shall receive 0 percent fee.

Accuracy Rate	% of available fee
≥ 95%	100%
90 – 94%	80%
< 90%	0%

3.3.2.2 Timeliness (2%). The contractor shall meet all WBS 5.0 required product and service deadlines (as established by the COTR or designee) as established at issuance of task) to earn 100% of the fee available for this element. To earn 75 percent of the fee, the Contractor shall not exceed 5 instances of late deliverables. When the number of late deliverables exceeds 5 instances, the contractor shall receive 0 percent fee.

Number of Late Deliverables	% of available fee
0	100%
1-5	75%
> 5	0%

3.3.2.3 Currency/Availability (2%). The contractor shall ensure that all products, services, and results of research and analysis activities are current (shall include latest available updates or releases) and readily available at all times to earn 100% of the fee for this element. To earn 75 percent of the fee, the Contractor shall not have more than 2 instances where these products, services and research and analysis results are not available and/or current within any 6-month evaluation period. When the contractor exceeds 2 instances, the contractor shall receive 0 percent fee.

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Number of instances late/unavailable	% of available fee
0	100%
1 - 2	75%
> 2	0%

3.3.2.4 Consistency (3%). The contractor shall ensure that all communication strategies, plans, and messages are consistent with Agency direction and MSFC strategies, goals, and objectives 100% of the time to earn 100% of the fee available for this element. To earn 50 percent of the fee, the Contractor shall not exceed 1 instance where developed products are not consistent with Agency and/or Center strategies, goals, or objectives. If the number of instances exceeds one, the contractor shall receive 0 percent fee.

Number of Inconsistent Products	% of available fee
0	100%
1	50%
> 1	0%

3.3.2.5 Integrated/Informed Products (3%). The contractor shall ensure that all communication strategies, plans, and messages are developed and updated based on the latest available strategic research and analysis results at all times to earn 100% of the fee available for this element. To earn 50 percent of the fee, the Contractor shall not have more than 1 instance where these communication strategies, plans, and messages are not developed and updated based on current strategic research and analysis results. If the number of instances exceeds one within any 6-month evaluation period, the contractor shall receive 0 percent fee.

Number of instances products not integrated/informed	% of available fee
0	100%
1	50%
> 1	0%

3.3.3 Communication Service and Product Delivery Measures (15%) WBS 6.0 describes contractor activities required to identify and create communication products and services to support OSAC, organizational objectives, and communication goals. This element provides vehicles and venues for effective communications with all MSFC stakeholders. Functional tasks include Center collateral development, executive and employee communications, public inquiry responses, media products, web content management, technical documents and products, exhibits, and events management. The efficiency of the Contractor's Service and Product Delivery effort is evaluated by the individual AQLs listed below:

3.3.3.1 Accuracy (3%). The contractor shall provide all products and services required in WBS 6.0 with a 95% or better error free rate (content, grammar, style, etc.). To earn 80 percent of the fee, the Contractor shall provide all products and services with a 90% or better error free rate. Where the Contractor is unable to meet a 90% error free rate within any 6-month evaluation period, the contractor shall receive 0 percent fee.

Accuracy Rate	% of available fee
> 95%	100%
90 - 94%	80%
< 90%	0%

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ATTACHMENT J-3 (CONTINUED)**

3.3.3.2 Timeliness (3%). The contractor shall meet all WBS 6.0 required product and service deadlines (as established by the COTR or designee) to earn 100% of the fee available for this element. To earn 75 percent of the fee, the Contractor shall not exceed 10 instances of late deliverables. When the number of late deliverables exceeds 10 instances, the contractor shall receive 0 percent fee.

Number of Late Deliverables	% of available fee
0	100%
1-10	75%
> 10	0%

3.3.3.3 Currency/Availability (2.5%). The contractor shall ensure that all communication products and services are current (shall include latest available updates or releases) and readily available at all times to earn 100% of the fee for this element. To earn 75 percent of the fee, the Contractor shall not have more than 3 instances where these products and services are not available and/or current within any 6-month evaluation period. When the contractor exceeds 3 instances, the contractor shall receive 0 percent fee.

Number of instances late/unavailable	% of available fee
0	100%
1 - 3	75%
> 3	0%

3.3.3.4 Consistency (2.5%). The contractor shall ensure that all communication products and services are consistent with Agency direction and MSFC strategies, goals, and objectives at all times to earn 100% of the fee available for this element. To earn 50 percent of the fee, the Contractor shall not exceed 1 instance where developed products and services are not consistent with Agency and/or Center strategies, goals, or objectives. If the number of instances exceeds one, the contractor shall receive 0 percent fee.

Number of Inconsistent Products	% of available fee
0	100%
1	50%
> 1	0%

3.3.3.5 Integrated/Informed Products (2%). The contractor shall ensure that all communication products and services are developed and updated based on current strategic research and analysis results and Government approved strategies, plans, and messages at all times to earn 100% of the fee available for this element. To earn 50 percent of the fee, the Contractor shall not have more than 1 instance where these communication products and services are not developed and updated based on current strategic research and analysis results and Government approved strategies, plans, and messages. If the number of instances exceeds one within any 6-month evaluation period, the contractor shall receive 0 percent fee.

Number of instances products not integrated/informed	% of available fee
0	100%
1	50%
> 1	0%

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ATTACHMENT J-3 (CONTINUED)**

3.3.3.6 Logistics Support (2%). The contractor shall ensure that all logistical requirements and customer needs are met to earn 100% of the fee available for this element. To earn 90 percent of the fee, the Contractor shall not have more than 5 instances where these logistical requirements and customer needs are not met. If the contractor incurs between 6 and 10 instances where these requirements are not met, fee percentage will be 50 percent. If the number of instances exceeds 10 within any 6-month evaluation period, the contractor shall receive 0 percent fee.

Number of requirements not met	% of available fee
0	100%
1 - 5	90%
6 - 10	50%
> 10	0%

4.0 IDIQ Fee (WBS 7.0)

IDIQ task orders will be required for special studies and assignments not being performed in the mission portion of the contract. These IDIQ task orders will require Subject Matter Expert support – interim and long term, for the OSAC PWS functional areas of Strategic Research and Analysis (4.0); Communication Strategy, Planning, and Message Management (5.0); and Communication Product and Service Development and Delivery (6.0).

As effort is added to the contract under the IDIQ process, the contractor's performance will be evaluated in accordance with Sections 3.3.1 through 3.3.3 utilizing the assigned weights to determine percent of fee earned.

5.0 Audit Reporting Integrity

If random audits by the COTR or appointed designee(s) detect self-surveillance reporting errors during any six month evaluation period, the Contractor's total performance incentive fee for that period will be reduced as shown below. This deduction does not apply to reporting errors that have no effect on the incentive fee.

Number of self-surveillance report errors	% of performance fee available
0	100%
1-2	98%
3-4	95%
5-6	90%
>6	85%

ATTACHMENT J-3 (CONTINUED)
OSAC MONITOR SURVEY

OSAC Monitor Survey

Date _____
 Monitor Name _____
 Functional Area _____

Poor Fair Good Very Good Excellent

Performance Area

1. Competence and availability of contractor personnel.
2. Responsiveness (unique requests, special assignments, change management, emergencies, etc.).
3. Quality of deliverables (appropriateness, completeness, on message, comprehensive, integrated, etc).
4. Collaboration, integration and proactive communication among team, OSAC, other contractors, and with customers.
5. Recognition of, and improvement in, critical problem areas.

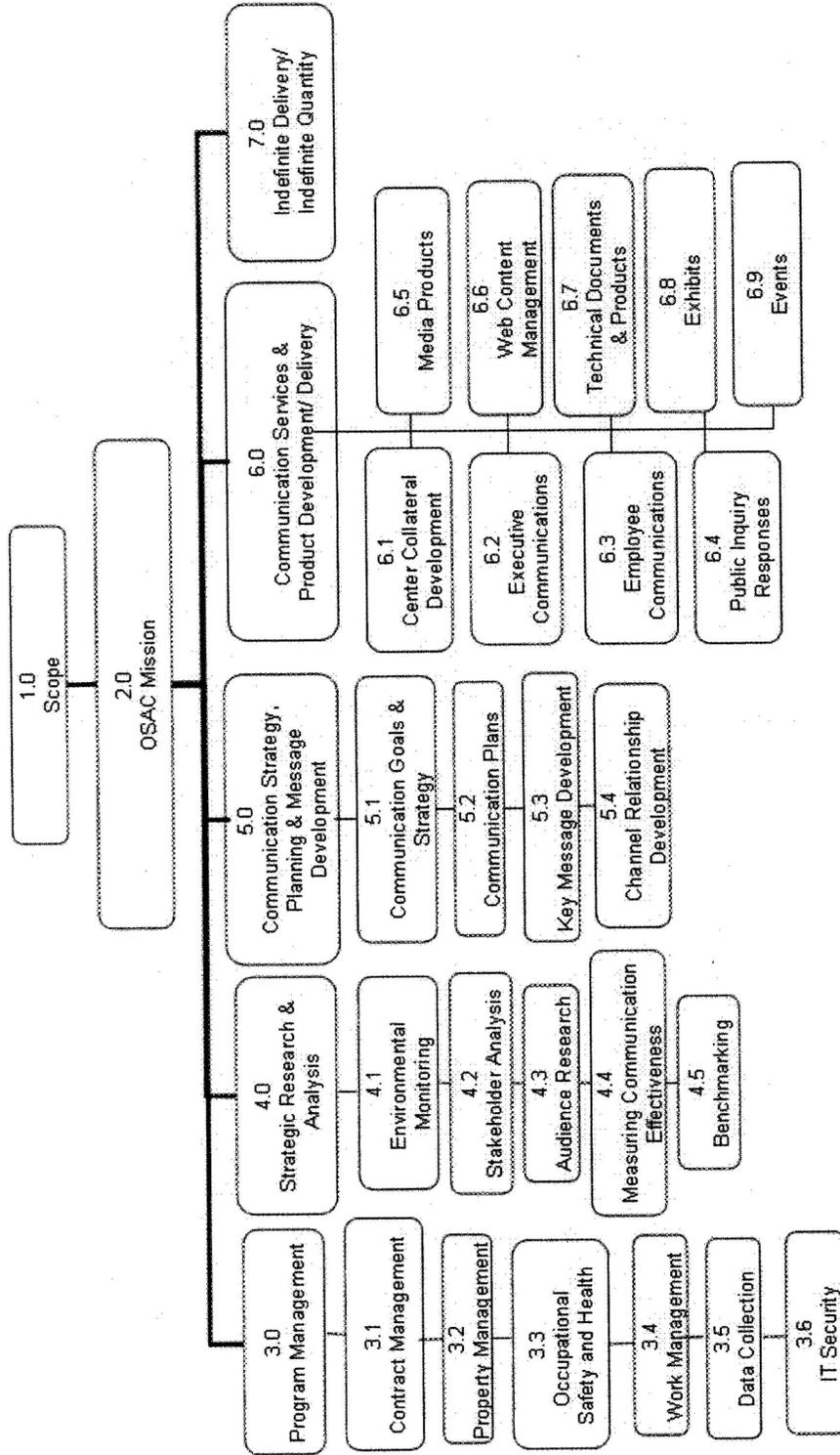
To be completed by COTR

Ratings:

Poor = Numerous performance issues noted
Fair = Generally average performance but several performance issues (three or more)
Good = Average performance level from a competent contractor with few issues noted
Very Good = Performance is generally above average with only minor issues
Excellent = Performance is consistently of high quality with only negligible issues

[END OF ATTACHMENT J-3]

ATTACHMENT J-4
WORK BREAKDOWN STRUCTURE (WBS)



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ATTACHMENT J-5

**SCHEDULE OF FULLY BURDENED NOT-TO-EXCEED IDIQ LABOR RATES
FOR THE PRIME CONTRACTOR – PWS 7.0**

(b)(4)

(b)(4)

[END OF ATTACHMENT J-5]

ATTACHMENT J-6

PERSONAL IDENTITY VERIFICATION PROCEDURES

PIV Card Issuance Procedures (in accordance with FAR Clause 52.204-9, Personal Identity Verification of Contractor Personnel, and Clause G.8, Personal Identity Verification of Contractor Personnel):

FIPS 201 Appendix A graphically displays the following procedure for the issuance of a PIV credential.

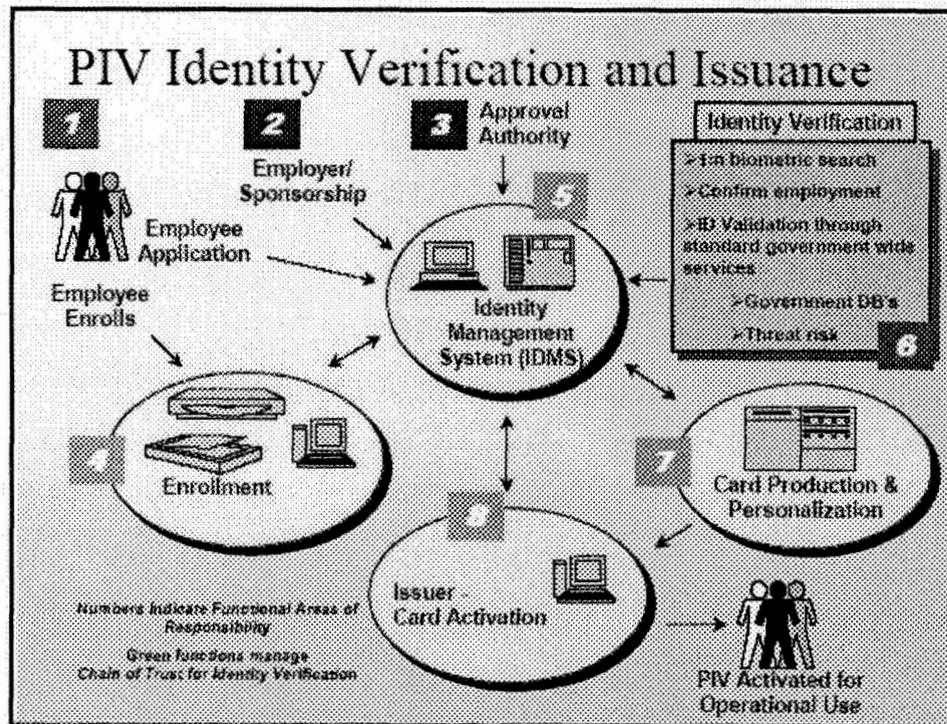


Figure A-1, FIPS 201, Appendix A

The following steps describe the procedures for the NASA Personal Identity Verification Card Issuance (PCI) of a PIV credential:

Step 1:

The Contractor's Corporate Security Officer (CSO), Program Manager (PM), or Facility Security Officer (FSO) submits a formal letter that provides a list of contract employees (applicant) names requesting access to the NASA Contracting Officer's Technical Representative (COTR). In the case of a foreign national applicant, approval through the NASA Foreign National Management System (NFMMS) must be obtained for the visit or assignment before any processing for a PIV credential can take place. Further, if the foreign national is not under a contract where a COTR has been officially designated, the foreign national will provide the information directly to their visit/assignment host, and the host sponsor will fulfill the duties of the COTR mentioned herein. In each case, the letter shall provide notification of the contract or foreign national employee's (hereafter the "applicant") full name (first, middle and last), social security number (SSN) or NASA Foreign National Management System Visitor Number if the foreign national does not have a SSN, and date of birth. If the contract employee has a current satisfactorily completed National Agency Check with Inquiries (NACI) or an equivalent or higher degree of background

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investigation, the letter shall indicate the type of investigation, the agency completing the investigation, and date the investigation was completed. Also, the letter must specify the risk/sensitivity level associated with the position in which each applicant will be working (NPR 1600.1, §4.5 is germane) Further, the letter shall also acknowledge that contract employees may be denied access to NASA information or information systems based on an unsatisfactory background investigation/adjudication. .

After reviewing the letter for completeness and concurring with the risk/sensitivity levels, the COTR/host must forward the letter to the Center Chief of Security (CCS). The CCS shall review the OPM databases (e.g., DCII, PIP, et al.), and take appropriate steps to validate the applicant's investigation status. Requirements for a NACI or other investigation shall be initiated only if necessary.

Applicants who do not currently possess the required level of background investigation shall be directed to the e-QIP web site to complete the necessary background investigation forms online. The CCS shall provide to the COTR/host information and instructions on how to access the e-QIP for each contract or foreign national employee requiring access

Step 2

Upon acceptance of the letter/background information, the applicant will be advised that in order to complete the investigative process, he or she must appear in-person before the authorized PIV registrar and submit two forms of identity source documents in original form. The identity source documents must come from the list of acceptable documents included in Form I-9, Employment Eligibility Verification, one which must be a Federal¹ or State issued picture identification. Fingerprints will be taken at this time. The applicant must appear **no later than** the entry on duty date.

When the applicant appears, the registrar will electronically scan the submitted documents; any document that appears invalid will be rejected by the registrar. The registrar will capture electronically both a facial image and fingerprints of the applicant. The information submitted by the applicant will be used to create or update the applicant identity record in the Identity Management System (IDMS).

Step 3:

Upon the applicant's completion of the investigative document, the CCS reviews the information, and resolves discrepancies with the applicant as necessary. When the applicant has appeared in person and completed fingerprints, the package is electronically submitted to initiate the NACI. The CCS includes a request for feedback on the NAC portion of the NACI at the time the request is submitted.

Step 4

Prior to authorizing physical access of a contractor employee to a federally-controlled facility or access to a Federal information system, the CCS will ensure a National Crime Information Center (NCIC) with an Interstate Identification Index check is/has been performed. In the case of a foreign national, a national check of the Bureau of Immigration and Customs Enforcement (BICE) database will be performed for each applicant. If this process yields negative information, the CCS will immediately notify the COTR/host of the determination regarding access made by the CCS.

¹ A non-PIV government identification badge, including the NASA Photo Identification Badge, MAY NOT BE USED for the original issuance of a PIV vetted credential

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ATTACHMENT J-6 (CONTINUED)

Step 5

Upon receipt of the completed NAC, the CCS will update IDMS from the NAC portion of the NACI and indicate the result of the suitability determination. If an unsatisfactory suitability determination is rendered, the COTR will advise the contractor that the employee is being denied physical access to all federally-controlled facilities and Federal information systems.

Based on a favorable NAC and NCIC/III or BICE check, the CCS will authorize the issuance of a PIV federal credential in the Physical Access Control System (PACS) database. The CCS, based on information provided by the COTR/host, will determine what physical access the applicant should be granted once the PIV issues the credential.

Step 6:

Using the information provided by the applicant during his or her in-person appearance, the PIV card production facility creates and instantiates the approved PIV card for the applicant with an activation date commensurate with the applicant's start date.

Step 7:

The applicant proceeds to the credential issuance facility to begin processing for receipt of his/her federal credential.

The applicant provides to the credential issuing operator proof of identity with documentation that meets the requirements of FIPS 201 (DHS Employment Eligibility Verification (Form I-9) documents. These documents **must** be the same documents submitted for registration.

The credential issuing operator will verify that the facial image, and optionally reference finger print, matches the enrollment data used to produce the card. Upon verification of identity, the operator will locate the employee's record in the PACS database, and modify the record to indicate the PIV card has been issued. The applicant will select a PIN for use with his or her new PIV card. Although root data is inaccessible to the operator, certain fields (hair color, eye color, et al.) may be modified to more accurately record the employee's information.

The applicant proceeds to a kiosk or other workstation to complete activation of the PIV card using the initial PIN entered at card issuance.

ATTACHMENT J-6 (CONTINUED)

**ALTERNATIVE FOR APPLICANTS WHO DO NOT HAVE A COMPLETED AND
ADJUDICATED NAC AT THE TIME OF ENTRANCE ON DUTY**

Steps 1 through 4 shall be accomplished for all applicants in accordance with the process described above. If the applicant is unable to appear in person until the time of entry on duty, or does not, for any other reason, have a completed and adjudicated NAC portion of the NACI at the time of entrance on duty, the following interim procedures shall apply.

1. If the documents required to submit the NACI have not been completed prior to EOD, the applicant will be instructed to complete all remaining requirements for submission of the investigation request. This includes presentation of I-9 documents and completion of fingerprints, if not already accomplished. If the applicant fails to complete these activities as prescribed in NPR 1600.1 (Chapters 3 & 4), it may be considered as failure to meet the conditions required for physical access to a federally-controlled facility or access to a Federal information system, and result in denial of such access.
2. Based on favorable results of the NCIC, the applicant shall be issued a temporary NASA identification card for a period not-to-exceed six months. If at the end of the six month period the NAC results have not been returned, the agency will at that time make a determination if an additional extension will be granted for the temporary identification card.
3. Upon return of the completed NAC, the process will continue from Step 5.

[END OF ATTACHMENT J-6]

ATTACHMENT J-7

INSTALLATION-PROVIDED PROPERTY AND SERVICES

The Government will provide the use of the following property and services to all on-site personnel under this contract as necessary. The Government will not supply cell phones, pagers and/or personal data assistant devices for Contractor use. These items include the following:

- (1) Approximately 50 computer workstations (one seat license per person under MSFC's Outsourcing Desktop Initiative for NASA (ODIN) contract and accountable to the ODIN contract) and associated maintenance (general and specialized)
- (2) Printers, plotters, and scanners
- (3) Application software
- (4) Specialized Commercial-Off-The-Shelf (COTS) software as required to meet specific MSFC program/project objectives
- (5) Document Reproduction Equipment and Reproduction Services
- (6) Adequate work space and appropriate office furniture including technical work rooms, conference rooms, and storage areas
- (7) Custodial and maintenance services
- (8) A government vehicle (at MSFC) as needed for local travel
- (9) Taxi service
- (10) Telecommunication devices: The Government anticipates no specific requirement for telecommunications devices (e.g., cellular phones, pagers, and personal data assistants) beyond that of managerial / administrative functions for normal business operations, and will not provide such devices. However, in the event telecommunications devices are required to access NASA information technology (IT) systems or services (e.g., e:mail), those devices shall be provided by the Government after obtaining Contracting Officer and COTR approval).

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ATTACHMENT J-7 (CONTINUED)**

- (11) The following property will be made available to the contractor as Installation – Accountable property for use by the contractor in the performance of contract requirements. The contractor assumes user responsibilities as outlined in Clause G.5, Installation-Accountable Government Property.

Description	Building	Location
EXPERIMENT, ATMOSPHERIC EMISSION	7214	Warehouse
MODEL, HUBBLE SPACE TELESCOPE 1:25 SCALE	Louisiana Tech/The Idea Place	Ruston, LA.
MODEL, SHUTTLE-C, FULL STACK SCALE 1:15	Cape Coalwood	Welch, W.V.
REPRODUCER LASER DISK	7214	Warehouse
REPRODUCER LASER DISK	7214	Warehouse
CONTROL MOMENT GYRO (NO. 2)	USSRC	USSRC
TRUCK, LIFT, FORK	7214	Warehouse
LATHE SPINNING MACHINE	4631	4631
MODEL HEAVY LIFT LAUNCH VEHICLE	4631	107Upstairs
EXHIBIT, SOLAR PHYSICS	7214	Warehouse
DISPLAY UNIT (FLAT SCREEN MONITOR)	4631	107A
DISPLAY UNIT (FLAT SCREEN MONITOR)	4631	107A
EXHIBIT LUNAR MODULE 1:3	7214	Warehouse
MODEL ASTRO 1 1:20	4631	107Upstairs
MODEL ASTRO 1 1:20	4200	121 Heritage Gallery
MODEL AEROASSIST FLIGHT EXPERI	4631	107Upstairs
MODEL 1/5 SCALE TELESCOPE	USSRC	Main Floor USSRC
MODEL AEROASSIST 1:20 SCALE	4631	107Upstairs
MODEL CRRES	4631	107Upstairs
MODEL HUBBLE SPACE TELESCOPE 1:15	Huntsville International Airport	Airport
CAMERA-S052 FILM 35MM	4466	Publication Warehouse

**NNM07AA70C
ATTACHMENT J-7 (CONTINUED)**

Description	Building	Location
CAMERA-S052 FILM 35MM	4466	Publication Warehouse
CAMERA-S052 FILM 35MM	4466	Publication Warehouse
MAGAZINE ASSY S054	4466	Publication Warehouse
MAGAZINE ASSY S054	4466	Publication Warehouse
MAGAZINE FILM S082A	4466	Publication Warehouse
MAGAZINE FILM S082A	4466	Publication Warehouse
MAGAZINE FILM S082A	4466	Publication Warehouse
MAGAZINE FILM S082A	4466	Publication Warehouse
MAGAZINE FILM S082A	4466	Publication Warehouse
MAGAZINE FILM S082A	4466	Publication Warehouse
MAGAZINE FILM S082A	4466	Publication Warehouse
MAGAZINE FILM S082A	4466	Publication Warehouse
MAGAZINE FILM S082A	4466	Publication Warehouse
MAGAZINE FILM S082A	4466	Publication Warehouse
MAGAZINE FILM S082A	4466	Publication Warehouse
MAGAZINE FILM S082B	4466	Publication Warehouse
MAGAZINE FILM S082B	4466	Publication Warehouse
MAGAZINE FILM S082A	4466	Publication Warehouse
SPACELAB MISSION I MOCKUP FULL SCALE	Cradle of Aviation	Garden City, New York
APOLLO-SOYUZ TEST PROJ. 1:20	Cernan Earth and Space Center/Triton College	River College, IL.
MODEL LUNAR ROVER VEHICLE 1:5	4631	107Upstairs
MODEL HUBBLE SPACE TELESCOPE 1:20	Herman-Oberth Raumfahrt Museum	Feucht, Germany
MODEL, SHUTTLE 1:100	Boston Museum of Science	Boston, MA.
PILOT/SEAT/COMMANDER	7214	Warehouse
PILOT/SEAT/COMMANDER	7214	Warehouse
NEUTRAL BUOYANCY TRAINER FSS	7214	Warehouse

**NNM07AA70C
ATTACHMENT J-7 (CONTINUED)**

Description	Building	Location
MODEL HUBBLE SPACE TELESCOPE 1:10	4200	121 Heritage Gallery
MODEL MAIN ENGINE SPACE 1:10 SCALE	4200	121 Heritage Gallery
ENGINE LATHE	4631	107
MILLING MACHINE	4631	107
ENGINE LATHE	4631	107
NEUTRAL BUOYANCY MMU	7214	Warehouse
ELECTROPHRESIS UNIT	4631	107A
ELECTROPHRESIS UNIT	4631	107A
MODEL SPACE SHUTTLE 1:100 W/LP	7214	Warehouse
MODEL SATURN IB 1/10 SCALE	7214	Warehouse
MODEL SKYLAB 1:20	Buffalo Museum of Science	Buffalo, N.Y.
MODEL SATURN 1 BLOCK 11 1-20	7214	Warehouse
EXHIBIT LUNAR MODULE 1/3 SCALE	7214	Warehouse
MODEL NEUTRAL BUOYANCY	7214	Warehouse
MAGAZINE FILM	Cradle of Aviation	Garden City, New York
RECORDER IMPACT	USSRC	USSRC
EXHIBIT SKYLAB STUDENT PROJECT	Weatherbee Planetarium	Albany, Ga.
EXHIBIT SATURN-I BOOSTER SECTI	Kalamazoo Aviation History Museum	Portage, MI
MODEL SKYLAB 1:20	Kalamazoo Aviation History Museum	Portage, MI
MODEL SKYLAB 1:20	Kansas Cosmosphere & Space Center	Hutchinson, KS
MODEL VAB 1:96	Weatherbee Planetarium	Albany, Ga.
EXHIBIT APOLLO LUNAR MODULE 1:3	USSRC	USSRC
EXHIBIT APOLLO COM MODULE 1:3	7214	Warehouse
EXHIBIT LUNAR MODULE 1/3 SCALE	Cradle of Aviation	Garden City, New York
EXHIBIT APOLLO COM MODULE 1:3	Bigelow Aerospace	North Las Vegas, NV.