

# ORDER FOR SUPPLIES OR SERVICES

IMPORTANT: Mark all packages and papers with contract and/or order numbers.

1. DATE OF ORDER	2. CONTRACT NO. (if any) NNM05AB31C	3. ORDER NO. NNM06AB31T	4. REQUISITION/REFERENCE NO. See Attachment B
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5. ISSUING OFFICE (Address correspondence to:) Procurement Office/PS32/Anne Lewis George C. Marshall Space Flight Center Marshall Space Flight Center, AL 35812	6. SHIP TO: (Consignee and address, ZIP Code)  See Schedule
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7. TO: CONTRACTOR (Name, Address and ZIP Code)  Digital Fusion Solutions, Inc. 5030 Bradford Drive, Suite 210 Huntsville, AL 35805-1923	Vendor Code: 138205 Cage Code 1L4P0	8. TYPE OF ORDER <input type="checkbox"/> A. PURCHASE - Reference your _____ Please furnish the following on the terms and conditions specified on both sides of this order and on the attached sheets, if any, including delivery as indicated. This purchase is negotiated under authority of: <input checked="" type="checkbox"/> B. DELIVERY - Except for billing instructions on the reverse, this delivery order is subject to instructions contained on this side only of this form and is issued subject to the terms and conditions of the above referenced contract.
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9. ACCOUNTING AND APPROPRIATION DATA  See Attachment B	10. REQUISITIONING OFFICE PS01
11. BUSINESS CLASSIFICATION (Check appropriate box(es)) <input checked="" type="checkbox"/> SMALL <input type="checkbox"/> OTHER THAN SMALL <input type="checkbox"/> DISADVANTAGED <input type="checkbox"/> WOMEN-OWNED	

12. F.O.B. POINT Destination	14. GOVERNMENT B/L NO.  N/A	15. DELIVER TO F.O.B. POINT ON OR BEFORE (Date)  N/A	16. DISCOUNT TERMS  Net and 30
13. PLACE OF INSPECTION AND ACCEPTANCE: MSFC, AL			

**17. SCHEDULE** (See reverse for Rejections)

ITEM NO. (A)	SUPPLIES OR SERVICES (B)	QUANTITY ORDERED (C)	UNIT (D)	UNIT PRICE (E)	AMOUNT (F)	QUANTITY ACCEPTED (G)
	<p>Pursuant to Clause H.3, entitled, "Task Ordering Procedures," NNM05AB31C, This Task Order is issued to provide acquisition services support to the Office of Procurement, as well as other MSFC organizations, programs, and projects as needed.</p> <p>REFER ALL MATTERS CONCERNING THIS ORDER TO: PS32/Anne Lewis/Telephone (256)544-5435/FAX (256) 544-9162 e-mail: frances.a.lewis@nasa.gov</p>					

SEE BILLING INSTRUCTIONS ON REVERSE	18. SHIPPING POINT	19. GROSS SHIPPING WEIGHT	20. INVOICE NO.	17(H) TOT. (Cont pages)
	21. MAIL INVOICE TO: (Include ZIP Code) MSFC Accounting Operations Office, RS23 Marshall Space Flight Center, AL 35812	(Automated Invoice Payment Information: (256) 544-5566	\$1,644,339	17 (I) GRAND TOTAL

22. UNITED STATES OF AMERICA (Signature)	23. NAME (Typed) <b>David A. Iosco</b> TITLE : CONTRACTING/ORDERING OFFICER
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**TASK ORDER NNM06AB31T  
ACQUISITION SUPPORT SERVICES  
For  
PS01/Office of Procurement**

**1. SUPPLIES AND/OR SERVICES TO BE FURNISHED**

a. The Contractor shall perform this Performance Work Statement (PWS)-based Task Order in accordance with the PWS contained in the basic order, NNM05AB31C, Acquisition and Business Support Services, issued against GSA Schedule 874-V, Logistics Worldwide (LOGWORLD), Contract GS-10F-0399R. The Contractor shall perform this Task Order under the terms and conditions as set forth in the basic order and as supplemented in this Task Order.

b. The Contractor shall provide all resources (except as may be expressly stated in this order as furnished by the Government) necessary to perform all the service requirements in the PWS as provided in Attachment A hereto.

**2. TYPE OF ORDER**

This is a performance-based, Firm-Fixed-Price (FFP) Task Order.

**3. PERIOD OF PERFORMANCE**

The period of performance of this Task Order shall be as follows:  
October 1, 2006, through September 30, 2007

**4. PLACE OF PERFORMANCE**

The Contractor shall perform the work under this order on-site at the Marshall Space Flight Center, AL, and at such other locations as may be approved in writing by the Contracting Officer.

**5. PERFORMANCE SURVEYS**

The Contractor shall conduct surveys in accordance with the direction in Clause B.3, Price Deductions for Less Than Optimum Performance, of the basic order, which shall be reported in accordance with the direction in Data Procurement Document (DPD) 1079, Attachment 2 to the basic order.

**6. TECHNICAL DIRECTION**

Performance of the work under this Task Order is subject to the written technical direction of the Contracting Officer's Technical Representative (COTR), as set forth in Clause G.1, Technical Direction, of the basic order.

## 7. CONSIDERATION AND PAYMENT

a. The Contractor shall be paid upon the satisfactory completion of the work called for in this Task Order and submission of properly certified invoices as detailed in Clause G.2, Consideration and Payment, of the basic order.

b. The Contractor shall be paid biweekly for the work called for in this Task Order at the rates specified for the applicable period as set forth in Attachment J-4, Corporate Rate Structure, to the basic order, and as set forth in the payment schedule shown below.

c. Accounting classifications and funding resources are as shown in Attachment B hereto.

**NNM06AB31T Payment Schedule**

<b>Payment Type</b>	<b>Frequency</b>	<b>Date</b>	<b>Amount</b>
Status Report	Bi-weekly	October 13, 2006	\$63,244
		October 27, 2006	\$63,244
		November 9, 2006	\$63,244
		November 24, 2006	\$63,244
		December 8, 2006	\$63,244
		December 22, 2006	\$63,244
		January 5, 2007	\$63,244
		January 19, 2007	\$63,244
		February 2, 2007	\$63,244
		February 16, 2007	\$63,244
		March 2, 2007	\$63,244
		March 16, 2007	\$63,244
		March 30, 2007	\$63,244
		April 13, 2007	\$63,244
		April 27, 2007	\$63,244
		May 11, 2007	\$63,244
		May 25, 2007	\$63,244
		June 8, 2007	\$63,244
		June 22, 2007	\$63,244
		July 6, 2007	\$63,244
		July 20, 2007	\$63,244
		August 3, 2007	\$63,244
		August 17, 2007	\$63,244
		August 31, 2007	\$63,244
		September 14, 2007	\$63,244
		September 28, 2007	\$63,239
		<b>Total Billing</b>	<b>\$1,644,339</b>

d. Contractor invoices shall be submitted in triplicate in accordance with Clause G.2, Consideration and Payment, of the basic order.

## 8. SPECIAL ORDER REQUIREMENTS

This Task Order shall be performed in accordance with the special order requirements clauses in Section H of the basic order.

## 9. ORDER CLAUSES

This Task Order shall be performed in accordance with the order clauses in Section I of the basic order.

## 10. OTHER TERMS AND CONDITIONS

All other terms and conditions as contained in the basic order, NNM05AB31C, are applicable to this Task Order.

## 11. ORDER OF PRECEDENCE

Should a conflict arise between the terms and conditions as shown in this Task Order and the terms and conditions of the basic order, NNM05AB31C, the basic order shall prevail.

## 12. 1852.232-77. LIMITATION OF FUNDS (FIXED- PRICE CONTRACT) (MAR 1989)

(a) Of the total price for effort provided under this Task Order, the sum of **\$557,085** is presently available for payment and allotted to this Task Order. The current sum allotted fully funds this Task Order through **January 15, 2007**.

(b) The Contractor agrees to perform or have performed the effort specified in paragraph (a) of this clause up to the point at which, if this contract is terminated pursuant to the Termination for Convenience of the Government clause of this contract, the total amount payable by the Government (including amounts payable for subcontracts and settlement costs) pursuant to paragraphs (f) and (g) of that clause would, in the exercise of reasonable judgment by the Contractor, approximate the total amount at the time allotted to the contract. The Contractor is not obligated to continue performance of the work beyond that point. The Government is not obligated in any event to pay or reimburse the Contractor more than the amount allotted to the contract, anything to the contrary in the Termination for Convenience of the Government clause notwithstanding.

(c) (1) It is contemplated that funds presently allotted to this contract will cover the work to be performed through **January 15, 2007**.

(2) If funds allotted are considered by the Contractor to be inadequate to cover the work to be performed until that date, or an agreed date substituted for it, the Contractor shall notify the Contracting Officer in writing when within the next 60 days the work will reach a point at which, if the contract is terminated pursuant to the Termination for Convenience of the

Government clause of this contract, the total amount payable by the Government (including amounts payable for subcontracts and settlement costs) pursuant to paragraphs (f) and (g) of that clause will approximate 75 percent of the total amount then allotted to the contract.

(3) (i) The notice shall state the estimate when the point referred to in paragraph (c)(2) of this clause will be reached and the estimated amount of additional funds required to continue performance to the date specified in paragraph (c)(1) of this clause, or an agreed date substituted for it.

(ii) The Contractor shall, 60 days in advance of the date specified in paragraph (c)(1) of this clause, or an agreed date substituted for it, advise the Contracting Officer in writing as to the estimated amount of additional funds required for the timely performance of the contract for a further period as may be specified in the contract or otherwise agreed to by the parties.

(4) If, after the notification referred to in paragraph (c)(3)(ii) of this clause, additional funds are not allotted by the date specified in paragraph (c)(1) of this clause, or an agreed date substituted for it, the Contracting Officer shall, upon the Contractor's written request, terminate this contract on that date or on the date set forth in the request, whichever is later, pursuant to the Termination for Convenience of the Government clause.

(d) When additional funds are allotted from time to time for continued performance of the work under this contract, the parties shall agree on the applicable period of contract performance to be covered by these funds. The provisions of paragraphs (b) and (c) of this clause shall apply to these additional allotted funds and the substituted date pertaining to them, and the contract shall be modified accordingly.

(e) If, solely by reason of the Government's failure to allot additional funds in amounts sufficient for the timely performance of this contract, the Contractor incurs additional costs or is delayed in the performance of the work under this contract, and if additional funds are allotted, an equitable adjustment shall be made in the price or prices (including appropriate target, billing, and ceiling prices where applicable) of the items to be delivered, or in the time of delivery, or both.

(f) The Government may at any time before termination, and, with the consent of the Contractor, after notice of termination, allot additional funds for this contract.

(g) The provisions of this clause with respect to termination shall in no way be deemed to limit the rights of the Government under the default clause of this contract. The provisions of this Limitation of Funds clause are limited to the work on and allotment of funds for the effort set forth in paragraph (a) of this clause. This clause shall become inoperative upon the allotment of funds for the total price of said work except for rights and obligations then existing under this clause.

(h) Nothing in this clause shall affect the right of the Government to terminate this contract pursuant to the Termination for Convenience of the Government clause of this contract.

(End of Clause

**ATTACHMENT A**  
**PERFORMANCE WORK STATEMENT (PWS)**  
**ACQUISITION SUPPORT SERVICES**  
**NNM06AB31T**  
**For PS01/Office of Procurement**

**Performance Work Statement  
for  
Task Order NNM06AB31T, Acquisition Support Services  
For PS01/Office of Procurement  
Basic Order NNM05AB31C**

**1.0 INTRODUCTION**

The Contractor shall perform this Performance Work Statement (PWS) in accordance with the PWS contained in the basic order, NNM05AB31C, Acquisition and Business Support Services (ABSS), and with the terms and conditions as set forth in the basic order and as supplemented in this Task Order.

**2.0 PROGRAM MANAGEMENT**

The Contractor shall provide program management and control for this Task Order pursuant to PWS paragraph 2.0 of the basic order. All plans and reports will be provided to the Government in accordance with the direction contained in the Data Procurement Document (DPD) 1079, Attachment J-2 to the basic order, and as directed in paragraph 2.0 of the basic order PWS.

**3.0 ACQUISITION SUPPORT**

The Contractor shall provide professional and technical services, in a supporting role, to the MSFC Office of Procurement in accordance with the basic order PWS and as supplemented by this Task Order specific PWS.

**3.1 Policy and Information Management Office/PS10.** This office requires the following support services:

**3.1.1** Clerical support for the Purchase Card Agency Program Coordinator, as well as providing administrative and customer assistance to the Procurement Small Business Office. This type position requires a high degree of clerical proficiency in data entry and general office duties. Reference basic order PWS paragraph 4.1.2.

**3.1.2** Clerical support for the Policy and Information Management personnel to assist in updating and editing contract mats, checklists, sample documents and MSFC-peculiar regulations. This type position requires a high degree of clerical proficiency in data entry and general office duties. Reference basic order PWS paragraph 4.1.2

**3.1.3** Support to assist in performing special projects and/or studies; update MSFC-peculiar regulations, analyze/interpret procurement regulations and supplements to ensure compliance; develop, write and edit materials for numerous types of documentation; and issue document control numbers. This type position requires a bachelor's degree in business or a related field or an equivalent combination of education and experience and 4-6 years experience

in a related field. This position requires a high degree of creativity and latitude. Reference basic order PWS paragraph 4.2.

**3.1.4** Support for mail room pick-up, delivery and distribution from the Central Mail Facility twice daily, Monday through Friday. There will also be off-site pick-up and/or delivery on an as required basis. This position requires 2-4 years experience and a high degree of latitude. Reference basic order PWS paragraph 4.1.3.

**3.1.5** Support is required to assist senior level procurement personnel in supporting implementation of the NASA Information Financial Management Program (IFMP). Will assist in advising on key issues, problems, opportunities, and challenges. Requires knowledge of FAR, NFS, and related MSFC policies and procedures. BS/BA degree in business or related equivalent education and experience combination and 2-4 years experience in procurement, policy analysis, contracting, or related areas. Reference basic order PWS paragraph 4.

**3.2** **Engineering Support Office/PS20.** This office requires the following support services:

**3.2.1.** Support is required to aid in the preparation of contractual provisions and documentation, and, in a supporting role, the administration of contractual instruments. Responsible for preparing bids and assisting Contract Specialists and Contracting Officers in negotiations. Must be familiar with the Federal Acquisition Regulation (FAR) and the NASA FAR Supplement (NFS). This type support requires a bachelor's degree and 0-2 years experience or an equivalent combination of experience and education in the field or in a related area. Reference basic order PWS paragraph 4.3.

**3.2.2** Support is required to assist in placing purchase orders and assisting in developing documentation for use in contract files and negotiations. This support involves handling orders involving items which have readily identified uses and applications, and may include referring to a catalog, manufacturer's manual or similar document to insure that the proper item is supplied or to verify price of ordered item. Must be familiar with the FAR and the NFS. This type support requires 2-4 years experience in the field or a related area. Reference basic order PWS paragraph 4.3.

**3.2.3** Support is required to assist in preparing contractual documentation and, in a supporting role, in administering contractual instruments. This support requires knowledge of the FAR, NFS, and related MSFC policies and procedures. Must be self-reliant and familiar with the standard concepts, practices, and procedures the acquisition field. Requires a bachelor's degree and at least 4 years experience in the field or a related area. Reference basic order PWS paragraph 4.3.

**3.2.4** Support is required to assist in placing purchase orders and assisting in developing documentation for use in contract files and negotiations. This support involves handling orders that involve making judgments such as choosing which specific items will satisfy the customer(s)' needs, or determining price quotations when pricing involves more than referring to a price list. Must be familiar with the FAR and the NASA FAR Supplement NFS. This type support requires 1-2 years experience in the field or a related area. Reference basic order PWS paragraph 4.3.

**3.3** **Institutional Support Office/PS30**. This office requires the following support services:

**3.3.1** Support is required to aid in the preparation of contractual provisions and documentation, and, in a supporting role, the administration of contractual instruments. Responsible for preparing bids and assisting Contract Specialists and Contracting Officers in negotiations. Must be familiar with the FAR and the NFS. This type support requires a bachelor's degree or an equivalent combination of education and experience in the field or in a related area and 2 years experience. Reference basic order PWS paragraph 4.3.

**3.3.2** Clerical support is required for Institutional Support Office personnel to assist clerical staff and contract specialists. Typical tasks may include (but not be limited to) preparing correspondence, preparing presentations, graphics and spreadsheets, assembling contract files, preparing contract files for closeout, preparing correspondence, and other general administrative support. This type position requires a high degree of clerical proficiency in data entry and general office duties. Reference basic order PWS paragraphs 4.1.1 and 4.1.2.

**3.4** **Space Transportation Support Office/PS40**. This office requires the following support services:

**3.4.1** Support is required to assist in placing purchase orders and assisting in developing documentation for use in contract files and negotiations. This support involves handling orders involving items which have readily identified uses and applications, and may include referring to a catalog, manufacturer's manual or similar document to insure that the proper item is supplied or to verify price of ordered item. Must be familiar with the FAR and the NFS. This type support requires 1-2 years experience in the field or a related area. Reference basic order PWS paragraph 4.3.

**3.4.2** Support is required to assist in preparing contractual documentation and, in a supporting role, in administering contractual instruments. This support requires knowledge of the FAR, NFS, and related MSFC policies and procedures. Must be self-reliant and familiar with the standard concepts, practices, and procedures the acquisition field. Requires a bachelor's degree and at least 4 years experience in the field or a related area. Reference basic order PWS paragraph 4.3.

**3.5 Science and Space Systems Support Office/PS50.** This office requires the following support services:

**3.5.1** Support is required to aid in the preparation of contractual provisions and documentation, and, in a supporting role, the administration of contractual instruments. Responsible for preparing bids and assisting Contract Specialists and Contracting Officers in negotiations. Must be familiar with the FAR and the NFS. This type support requires a bachelor's degree and 2-4 years experience or an equivalent combination of education and experience in the field or in a related area. Reference basic order PWS paragraph 4.3.

**3.5.2** Support is required to assist in preparing contractual documentation and, in a supporting role, in administering contractual instruments. This support requires knowledge of the FAR, NFS, and related MSFC policies and procedures. Must be self-reliant and familiar with the standard concepts, practices, and procedures the acquisition field. In addition, this position will provide Program Management, as well as supervision and leadership to all personnel covered under this task. Requires a bachelor's degree and 8-10 years experience in the field or a related area. Reference basic order PWS paragraph 4.3 and 2.0.

**ATTACHMENT B**  
**ACCOUNTING AND APPROPRIATION DATA**  
**NNM06AB31T**

**Accounting and Appropriation Data  
NNM06AB31T**

**LABOR**

<b>PR NUMBER</b>	<b>Fund</b>	<b>WBS</b>	<b>Cost Center</b>	<b>Internal Order</b>	<b>Fund Center</b>	<b>Amount</b>
4200172192	ESAX22006D	136905.01.02.08	62JP02	FC000000	62-136905	\$307,085
4200167917	ESAX22006D	992858.07.08.01	62PS01	FC000000	62-CNTRGA	\$250,000
<b>TOTAL</b>						<b>\$557,085</b>