

<b>AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT</b>			1. CONTRACT ID CODE 12	PAGE OF PAGES 1   4	
2. AMENDMENT/MODIFICATION NO. 91	3. EFFECTIVE DATE October 30, 2006	4. REQUISITION/PURCHASE REQ. NO. N/A		5. PROJECT NO. (If applicable)	
6. ISSUED BY Procurement Office George C. Marshall Space Flight Center National Aeronautics and Space Administration Marshall Space Flight Center, AL 35812		CODE PS31-J	7. ADMINISTERED BY (If other than Item 6) Jeffrey S. Jackson (256) 544-8935 Phone (256) 544-3223 Fax		CODE PS31-J
8. NAME AND ADDRESS OF CONTRACTOR (No., street, county, State, and Zip Code)  Science Applications International Corporation (SAIC) Company 6, Technology Services Company 10260 Campus Point Drive San Diego, CA 92121 c/o 6725 Odyssey Drive, Huntsville, AL 35806			( <input checked="" type="checkbox"/> )	9A. AMENDMENT OF SOLICITATION NO.	
				9B. DATED (SEE ITEM 11)	
			X	10A. MODIFICATION OF CONTRACT/ORDER NO. NNM04AA02C	
				10B. DATED (SEE ITEM 13) 1/1/04	
CODE CAGE- 0T5L1	FACILITY CODE SAP- 103429				

**11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS**

[ ] The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offers [ ] is extended, [ ] is not extended.  
Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods:

(a) By completing Items 8 and 15 and returning \_\_\_\_\_ copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.

12. ACCOUNTING AND APPROPRIATION DATA (If required)

N/A

13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS,  
IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.

( <input checked="" type="checkbox"/> )	A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A.
	B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation data, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(b).
X	C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF: FAR 43.103(a), PIC 06-09, and Mutual Agreement
	D. OTHER (Specify type of modification and authority)

E. IMPORTANT: Contractor [ ] is not, [ X ] is required to sign this document and return 3 copies to the issuing office.

14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible.)

	Negotiated Estimated Cost	Shared Savings Fee	Award Fee Earned	Potential Award Fee	Contract Value	Total Sum Allotted
Prev. Base Total	\$681,276,194	\$0	\$22,922,532	\$16,449,758	\$720,648,484	\$603,051,590
This Modification	\$0	\$0	\$0	\$0	\$0	\$0
Rev. Base Total	\$681,276,194	\$0	\$22,922,532	\$16,449,758	\$720,648,484	\$603,051,590

SEE PAGE 2 FOR DESCRIPTION OF AMENDMENT/MODIFICATION

Except as provided herein, all terms and conditions of the document referenced in Item 9A or 10A, as heretofore changed, remains unchanged and in full force and effect

15A. NAME AND TITLE OF SIGNER (Type or print) Julia A. Whitt, Contracts Manager	16A. NAME AND TITLE OF CONTRACTING OFFICER (Type or print) Jeffrey S. Jackson, Contracting Officer
15B. CONTRACTOR/OFFEROR	16B. UNITED STATES OF AMERICA
15C. DATE SIGNED  /s/ Julia A. Whitt  (Signature of person authorized to sign)	16C. DATE SIGNED  BY /s/ Jeffrey S. Jackson  (Signature of Contracting Officer)

AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT  
(continued)

The purposes of this modification are to: (1) Revise Attachment J-2, Data Procurement Document (DPD), to incorporate additional Data Requirements Documents (DRD's) into the contract to reflect reporting requirements that are necessitated by FAR clause 52.204-9, Personal Identity Verification of Contractor Personnel (Jan 2006), that was incorporated via Modification No. 69 dated March 1, 2006; (2) revise the DPD to delete deliverables that are no longer required; (3) revise the DPD to replace outdated DRD's with current versions; and (4) revise the Performance Work Statement (PWS) reflect the appropriate language for the deleted, additional, or revised reporting requirements. It is mutually agreed that these changes will be accomplished within the existing contract value and will not require an adjustment to that amount. Accordingly, NNM04AA02C is modified as follows:

- A. Attachment J-1, Performance Work Statement (PWS), Section 2.4.d (5), is deleted in order to remove the requirement for submission and maintenance of a Documentation Tree in accordance with DRD 974MA-007, as this document is no longer required.
- B. Attachment J-1, Performance Work Statement (PWS), Section 5.5, Information Technology (IT) Security Services, is revised to reflect the incorporation of language requiring the submission of additional DRD's required by clause 52.204-9, Personal Identity Verification of Contractor Personnel (Jan 2006) and Homeland Security Presidential Directive 12. These requirements will be reflected by the incorporation of Items "s", and "t" within this PWS section.
- C. Attachment J-2, Data Procurement Document (DPD), Data Requirements List, is revised to reflect DRD name changes and the incorporation of new DRDs as further described below.
- D. Attachment J-2, Data Procurement Document (DPD), Data Requirements Document (DRD) 974CD-002, Employee Listing, is replaced with 974CD-002, Badged Employee and Remote IT User Listing, in accordance with the requirements of Homeland Security Presidential Directive 12. This change will not require a change to the existing PWS.
- E. Attachment J-2, Data Procurement Document (DPD), Data Requirements Document (DRD) 974CD-003, Technology Reports, is revised to reflect a more recent version referencing replacement of the outdated NASA Form 3401, NASA-MSFC Technology Report, with the NASA New Technology Summary Report (NTSR). This change will not require a change to the existing PWS.

- F. Attachment J-2, Data Procurement Document (DPD), Data Requirements Document (DRD) 974MA-007, Documentation, is revised to reflect deletion of the deliverable entitled "Documentation Tree". PWS section 2.4.d (5) requiring this submission is deleted by the action described in "A" above.
- G. Attachment J-2, Data Procurement Document (DPD), Data Requirements Document (DRD) 974MA-007, Documentation, is revised to reflect deletion of the deliverable entitled "Customer Service Level Agreements and Commitment Agreements". This change will not require a change to the existing PWS as this Attachment was previously modified to delete PWS section 2.11.2.
- H. Attachment J-2, Data Procurement Document (DPD), Data Requirements Document (DRD) 974SA-002, Mishap and Safety Statistics Report, is revised to reflect the submission date of the 15<sup>th</sup> of each month in lieu of the 10<sup>th</sup> of each month for the MSFC Form 4371, also by that name. This change will not require a change to the existing PWS.
- I. Attachment J-2, Data Procurement Document (DPD), Data Requirements Document (DRD) 974SE-001, Contractor Employee Clearance Document, is hereby incorporated in accordance with the requirements of Homeland Security Presidential Directive 12. This change will also be reflected in the PWS as delineated in "B" above.
- J. Attachment J-2, Data Procurement Document (DPD), Data Requirements Document (DRD) 974SE-002, Position Risk Designation for Non-NASA Employees, is hereby incorporated in accordance with the requirements of Homeland Security Presidential Directive 12. This change will also be reflected in the PWS as delineated in "B" above.
- K. The modification(s) made above are reflected in total on the change page(s) enclosed herewith. In order to reflect the change(s) made, the page(s) listed below are hereby deleted from, or added to, NNM04AA02C. Changes are indicated in either bolded text or by a vertical line in the right-margin to indicate the specific area(s) of change.

Page(s) Deleted

J-1-10  
J-1-76  
J-2-3  
J-2-9  
J-2-11  
J-2-12 – J-2-14  
J-2-30  
J-2-31  
N/A

Page(s) Added

J-1-10  
J-1-76  
J-2-3  
J-2-9  
J-2-11  
J-2-12 – J-2-14  
J-2-30  
J-2-31  
J-2-49 – J-2-50

L. All other terms and conditions of NNM04AA02C remain unchanged.

of this contract. This point of contact shall have access to all contract administration data and information related to performance of this contract.

- b. Provide on-line access to the contract administration information and data through the MICS/Online to the CO and designated personnel. The MICS shall provide the capability to track costs by specific contract change orders. Also, the MICS shall provide labor data including contract totals by department, location, and WBS elements (DRD 974MA-006).
- c. Provide a list, as well as on-line access through the MICS, of all contractor employees working under this contract and their designated locations in accordance with DRD 974CD-002.
- d. Be responsible for generating, editing, merging, maintaining, and distributing documentation related to the performance of this contract (See DRD 974MA-007). Documentation includes documents, storage media, and records. The contractor shall:
  - 1) Provide, implement, and maintain an on-line documentation management system in accordance with NPD 1440.6.
  - 2) Provide access to CO- and COTR-designated personnel.
  - 3) Maintain an initial set of documentation and drawings that was generated under previous contracts related to the work described in this PWS (DRD 974MA-007).
  - 4) Retain and maintain all documentation and drawings generated under this contract (DRD 974MA-007).
  - 5) DELETED
  - 6) Prepare and submit documents for CIO-sponsored user meetings and committees, and provide support for follow-up documentation for these meetings.
  - 7) The contractor shall provide the documentation required by this PWS as well as the documentation described in the Data Procurement Document (DPD 974).

## **2.5 PROCUREMENT**

In performance of this contract, the contractor shall:

- a. Implement and maintain a procurement information system as part of the MICS (DRD 974MA-006). The system shall track the status of individual procurements, whether initiated by the Service Request System (SRS) or other means, from purchase request through final purchase order, delivery, and acceptance and provide appropriate information to the IEM system. The system shall provide for on-line funding verification of purchase requests prior to initiation of purchase orders.
- b. Provide, implement, and maintain procurement controls including: contractor policies and procedures governing standards of conduct,

- k. Maintain awareness of, monitor for, and provide protection against denial of service attacks, intercepted transmission, and unauthorized access or intrusion into NASA resources.
- l. Handle, protect, and track administrative Privacy Act Information and proprietary data in accordance with applicable regulations and procedures (Attachment J-10).
- m. Collaborate with other entities to effect a strong IT security posture.
- n. Assure compliance with architecture standards and guidelines (Attachment J-10).
- o. Ensure that all personnel requiring access to DoD Classified information or networks have a minimum of a final Secret Security clearance or higher.
- p. Provide support for forensic investigations to MSFC Protective Services and other law enforcement agencies.
- q. Provide engineering for NASA standard PKI certificate servers located at MSFC.
- r. Implement MSFC conversion to and operation of Agency standard IT resource account management system.
- s. Prepare and deliver Contractor Employee Clearance Documents (DRD 974SE-001).
- t. Prepare and deliver Position Risk Designation for Non-NASA Employee Forms (974SE-002).

## **5.6 DOCUMENTATION REPOSITORY SERVICES**

The contractor shall provide documentation repository services required to meet customer requirements. These services include operation/maintenance of existing capabilities, development or acquisition, and implementation of enhancements. In providing these services, the contractor shall:

- a. Operate the central Documentation Repository.
- b. Receive, manage, store, and distribute officially released engineering drawings, associated technical documentation, and standardization documentation.
- c. Transition from paper-based to integrated electronic documentation management, including receiving, indexing, storing, distributing, and appropriate archiving.
- d. Maintain proprietary, restricted-access and export control document files in accordance with relevant Marshall and NASA Directives and related regulations and guidelines.
- e. Maintain and transition legacy master microfilm aperture card file and microfiche files.
- f. Prepare in acceptable media and formats any official record documents being transmitted, through coordination with the MSFC Records Manager, to the National Archives and Records Administration (NARA) for archival purposes.
- g. Maintain the MSFC Records Staging Area (RSA).
- h. Operate, maintain, enhance and integrate the Electronic Document Management System (EDMS) in collaboration with MSFC's Configuration and Data Management function.

National Aeronautics and Space Administration			DATA PROCUREMENT DOC.		
<b>PAGE REVISION LOG</b>			NO.	ISSUE	
NOTE: The current revision is denoted by a vertical line in the outer margin adjacent to the affected text.			AS OF:	PAGE:	
			01-01-04		
INSERT LATEST REVISED PAGES.			DISCARD SUPERSEDED PAGES.		
ITEM	PAGE	STATUS	ITEM	PAGE	STATUS
Mod 3	J-2-1				
Mod. 3	J-2-3				
Mod. 3	J-2-19				
Mod. 3	J-2-28				
Mod. 3	J-2-35				
Mod. 3	J-2-38				
Mod. 5	J-2-22				
Mod. 10	J-2-9				
Mod. 10	J-2-25				
Mod. 10	J-2-36				
Mod. 10	J-2-37-A				
Mod. 22	J-2-12				
Mod. 24	J-2-37-A				
Mod. 30	ALL				
Mod. 38	J-2-30				
Mod. 40	J-2-31				
Mod. 54	J-2-30				
Mod. 61	J-2-28				
Mod. 61	J-2-30				
Mod. 61	J-2-33				
Mod. 69	J-2-9				
Mod. 69	J-2-25 - J-2-28				
Mod. 69	J-2-38 - J-2-48				
Mod. 77	J-2-25				
Mod. 77	J-2-31				
Mod. 80	J-2-25				
Mod. 91	J-2-9				
Mod. 91	J-2-11				
Mod. 91	J-2-12 - 14				
Mod. 91	J-2-30				
Mod. 91	J-2-31				
Mod. 91	J-2-49 - 50				

MSFC - Form 3461-2 (Rev August 1970)

**UNIFIED NASA INFORMATION TECHNOLOGY SERVICES (UNITeS)**  
Data Requirements List

<u>DRD</u>	<u>DATA TYPE</u>	<u>TITLE</u>	<u>OPR</u>
<b>CD – Contractual Data</b>			
974CD-001	2	Information Technology Security Plan	IS05
974CD-002	3	<b>Badged Employee and Remote IT User Listing</b>	<b>AS50</b>
974CD-003	3	Technology Reports (NFS 1852.227-70)	<b>ED03</b>
<b>CM - Configuration Management</b>			
974CM-001	2	Configuration Management Plan	ED43
<b>LS – Logistics Support</b>			
974LS-001	2	Government Property Management Plan	IS03
<b>MA – Management</b>			
974MA-001	1	Management Plan	IS01
974MA-002	2	Risk Management Plan, Analysis, and Tracking Reports	QD10
974MA-003	2	Major Information Systems Portfolio	IS01
974MA-004	2	Work Breakdown Structure (WBS) and WBS Dictionary	RS40
974MA-005	3	Financial Management Report (533M)	RS40
974MA-006	See DRD	Reports	IS01
974MA-007	See DRD	Documentation	IS01
974MA-008	3	Cost Reports	IS01
974MA-009	2/3	Export Control Plan and Reports	IS01
974MA-010	3	Contractor Self-Assessment Report	IS01
974MA-011	2	Certification of NISN Systems Readiness	IS01
974MA-012	3	Contractor UNITeS Status Review Report	IS01
974MA-013	3	Source/Destination Code Handbook	IS01
974MA-014	3	Mission Network Operations Logs (IPNOC and Conversion Devices)	IS01
974MA-015	3	Event Analysis and System Problem Resolution Report	IS01
<b>RM – Reliability and Maintainability</b>			
974RM-001	1	Operability/Maintainability Plan	IS01
<b>SA – Safety</b>			
974SA-001	2	On-site Safety and Health Plan	QD50
974SA-002	3	Mishap and Safety Statistics Reports	QD50
<b>SE- Security</b>			
974SE-001	3	Contractor Employee Clearance Document	AS50
974SE-002	3	Position Risk Designation for Non-NASA Employee Form	AS50

## DATA REQUIREMENTS DESCRIPTION (DRD)

1. **DPD NO.:** 974                      **ISSUE:** Basic
2. **DRD NO.:** 974CD-002
3. **DATA TYPE:** 3
4. **DATE REVISED:**
5. **PAGE:** 1/1
6. **TITLE:** Badged Employee and Remote IT User Listing
7. **DESCRIPTION/USE:** To assist NASA in conducting contractor floor checks and to determine if the employees meet the minimum background investigation requirements.
8. **OPR:** AS50                      9. **DM:** IS01
10. **DISTRIBUTION:** Electronic to AS50, On line
11. **INITIAL SUBMISSION:** Fifteenth of month following first month of operation after effective date of the contract.
12. **SUBMISSION FREQUENCY:** Update quarterly. If deemed necessary by the Contracting Officer, the contractor shall submit the list at times other than stated. The list shall be maintained online on the MICS.
13. **REMARKS:** Reference is made to FAR 52.215-2, *Federal Acquisition Regulation Clause: Audit - and Records- Negotiations*, NPR 1600.1, *NASA Security Program Procedural Requirements*.
14. **INTERRELATIONSHIP:** PWS paragraph 2.4.c
15. **DATA PREPARATION INFORMATION:**
- 15.1 **SCOPE:** The Badged Employee and Remote IT User Listing shall provide NASA with a list of all contractor badged employees, as well as any contractor remote IT users, and their designated locations, working under this contract who will have access to NASA IT systems.
- 15.2 **APPLICABLE DOCUMENTS:** None
- 15.3 **CONTENTS:** The list shall include the following information for each employee: employee's full name (first and middle names must be birth names), last four digits of the Social Security Number (SSN), date of birth, place of birth, duty position, duty location (building/room number), shift assignment, U.S. citizenship status, supervisor's name, and supervisor's location (building/room number), computer system administrator, computer access level and IT security screened date. For each employee the list shall indicate if the employee is a "computer system administrator." For employee designated as "computer system administrator", indicate the platform type they administer (e.g., Window, UNIX, and Mac). The list shall indicate computer access level for each employee (privileged, limited privileged and non-privileged). Additionally, if applicable, the type of security background check already completed (NACLC or SSBI) and the date it was completed.
- 15.4 **FORMAT:** Contractor format using Excel spreadsheet is acceptable.
- 15.5 **MAINTENANCE:** None required

## DATA REQUIREMENTS DESCRIPTION (DRD)

1. **DPD NO.:** 974                      **ISSUE:** Basic
2. **DRD NO.:** 974CD-003
3. **DATA TYPE:** 3
4. **DATE REVISED:**
5. **PAGE:** 1/3
6. **TITLE:** Technology Reports (NFS 1852.227-70)
7. **DESCRIPTION/USE:** Provides NASA with technical information concerning any invention, discovery, improvement, or innovation made by a contractor in the performance of work under this contract for the purpose of disseminating this information to obtain increased use. Also, to provide NASA with data to review for possible patentable items.
8. **OPR:** ED03                      9. **DM:** IS01
10. **DISTRIBUTION:** Per Contracting Officer's letter
11. **INITIAL SUBMISSION:** Technology Reporting Plan: Upon Contracting Officer's request.  
Disclosure of Invention and New Technology (NASA Form 1679): Within 2 months of identification of reportable item.  
Interim NASANew Technology Summary Report (NTSR): 12 months from the date of the contract.
12. **SUBMISSION FREQUENCY:** Technology Reporting Plan: Upon Contracting Officer's request.  
Disclosure of Invention and New Technology (NASA Form 1679): For each reportable item.  
Interim NASANew Technology Summary Report (NTSR): Every 12 months.  
Final NASANew Technology Summary Report (NTSR): Three months after completion of contracted work.
13. **REMARKS:** Copies of NASA Form 1679 and NTSR may be obtained and/or filled out at: <http://www.webentre.nasa.gov/>. These forms may also be obtained from the New Technology Representative (mail to: Carolyn.E.McMillan@nasa.gov).
14. **INTERRELATIONSHIP:** PWS paragraph 2.0.1
15. **DATA PREPARATION INFORMATION:**
- 15.1 **SCOPE:** The Technology Reports include technical detail as is necessary to identify and fully describe a "Reportable Item". Per NFS 1852.227-70, "Reportable Item" means any invention, discovery, improvement, or innovation of the contractor, whether or not the same is or may be patentable or otherwise protectable under Title 35 of the United States Code, conceived or first actually reduced to practice in the performance of any work under this contract or in the performance of any work that is reimbursable under any clause in this contract providing for reimbursement of costs incurred prior to the effective date of this contract.
- 15.2 **APPLICABLE DOCUMENTS**  
NFS 1852.227-70                      New Technology Clause
- 15.3 **CONTENTS:** The Technology Reports consist of:
  - a. **Disclosure of Invention and New Technology (Including Software):** In accordance with NFS 1852.227-70 (e)(2), the disclosure to the agency shall be in the form of a written report and shall identify the contract under which the reportable item was made and the inventor(s) or innovator(s). It shall be sufficiently complete in technical detail to convey a clear understanding, to the extent known at the time of the disclosure, of the nature, purpose, operation, and physical, chemical, biological, or electrical characteristics of the reportable item. The disclosure shall also identify any publication, on sale, or public use of any subject invention and whether a manuscript describing such invention has been submitted for publication and, if so, whether it

## DRD Continuation Sheet

TITLE: Technology Reports (NFS 1852.227-70)

DRD NO.: 974CD-003

DATA TYPE: 3

PAGE: 2/3

### 15. DATA PREPARATION INFORMATION (CONTINUED):

has been accepted for publication at the time of disclosure. In addition, after disclosure to the agency, the Contractor will promptly notify the agency of the acceptance of any manuscript describing a subject invention for publication or of any on sale or public use planned by the Contractor for such invention. This reporting requirement may be met by completing NASA Form 1679 (latest revision) in hardcopy or online at: <http://www.webentre.nasa.gov/>. Use of this form is preferred; however, if the form is not used the following information should be provided in order to meet the reporting requirement:

1. Descriptive title.
2. Innovator(s) name(s), title(s), phone number(s), and home address(es).
3. Employer when innovation made (name and division).
4. Address (place of performance).
5. Employer status (e.g., Government, college or university, non-profit organization, small business firm, large entity).
6. Origin (e.g., NASA grant number, NASA prime contract number, subcontractor, joint effort, multiple contractor contribution, other).
7. NASA Contracting Officer's Technical Representative (COTR).
8. Contractor/grantee New Technology Representative.
9. Brief abstract providing a general description of the innovation:
  - (a) Description of the problem or objective that motivated the innovation's development.
  - (b) Technically complete and easily understandable description of innovation developed to solve or meet the objective.
  - (c) Unique or novel features of the innovation and the results or benefits of its application.
  - (d) Speculation regarding potential commercial applications and points of contact (including names of companies producing or using similar products).
10. Additional documentation.
11. Degree of technological significance (e.g., modification of existing technology, substantial advancement in the art, major breakthrough).
12. State of development (e.g., concept only, design, prototype, modification, production model, used in current work).
13. Patent status.
14. Dates or approximate time period during which this innovation was developed.
15. Previous or contemplated publication or public disclosure including dates.
16. Answers to the following questions (for software only):
  - (a) Using outsiders to beta-test code? If yes, done under beta-test agreement?
  - (b) Modifications to this software continue by civil servant and/or contractual agreement?
  - (c) Previously copyrighted (if so, by whom?)?
  - (d) Were prior versions distributed (if yes, supply NASA or Contractor contract)?
  - (e) Contains or is based on code owned by a non-federal entity (if yes, has a license for use been obtained?)?
  - (f) Has the latest version been distributed without restrictions as to use or disclosure for more than one year (if yes, supply date of disclosure)?
17. Name(s) and signature(s) of innovator(s).

## DRD Continuation Sheet

TITLE: Technology Reports (NFS 1852.227-70)

DRD NO.: 974CD-003

DATA TYPE: 3

PAGE: 3/3

### 15. DATA PREPARATION INFORMATION (CONTINUED):

- b. Interim NASA New Technology Summary Report (NTSR): This report shall consist of a listing of reportable items for the reporting period or certify that there are none. This report shall also contain a list of subcontracts containing a patent rights clause or certification that there were no such subcontracts. Completion of Interim NTSR will satisfy this reporting requirement. Use of the form utilizing the online system at <http://www.webentre.nasa.gov/> is preferred; however an alternate format is acceptable provided all required information is provided.
- c. Final NASA New Technology Summary Report (NTSR): This report shall consist of a comprehensive list of all reportable items for the contract duration or certification that there are none. This report shall also contain a list of subcontracts containing a patent rights clause or certification that there were no such subcontracts. Completion of the Final NTSR shall satisfy this reporting requirement. Use of the form utilizing the online system at <http://www.webentre.nasa.gov/> is preferred. However, an alternate format is acceptable provided all required information is provided.
- d. Subcontracts: The contractor shall provide copies of subcontracts containing a patent rights clause upon Contracting Officer's request.

### 15.4 FORMAT:

The Disclosure of Invention and New Technology (Including Software) report may use NASA Form 1679 (latest version) or the online system at <http://www.webentre.nasa.gov/> , or provide sufficient information to meet the reporting requirement.

The interim and final NASA New Technology Summary Reports may use the NTSR Form (Interim or Final, whichever is applicable) utilizing the online system at <http://www.webentre.nasa.gov/> or provide sufficient information to meet the reporting requirement.

### 15.5 MAINTENANCE: None required.

## Attachment 1

Documentation	PWS paragraph	Frequency	Data Type	Format	Content
MSFC Information Systems architecture for computers, applications, and data administration	2.2.d	Maintain current	3	Online	
Agency Information Systems Architecture Documentation for networks	2.2.d	Maintain current	3	Online	
Information Resources Strategic/Implementation Plans	2.2.e	DELETED	1	Hardcopy	
Special Studies	2.2.f, 2.2.g, 2.2.i(6), 2.2.i(8), 2.11.2.d, 3.9.1.1.b, 3.9.1.2.a, 3.9.1.2.c, 3.9.1.2.d, 3.9.2.1.b, 5.10.1.1.b, 5.10.1.2.a, 5.10.1.2.c, 5.10.1.2.d, 5.10.2.1.b	As Required	3	Hardcopy	Trade studies, feasibility studies, trend analyses, business cases, hypothetical investigations, benchmarks, standards migration, pricing, etc.
Five Year Integrated Information Technology Plan	2.2.i(11)	DELETED	1	Hardcopy and online	
Initial set of documentation/drawings generated under previous contracts	2.4.d(3)	Maintain	3	Hardcopy	
Documentation/drawings generated under this contract	2.4.d, 2.4.d(4), 3.7.7.a, 5.10.2.1	Maintain current	3	Online	Design drawings, specifications, technical configurations, diagrams, architectures, processes etc.
Documentation Tree	2.4.d(5)	DELETED	3	Online	Categorizes, lists and describes all documentation generated under this contract.
Asset Management	2.6, 4.3.6.e	Maintain current	3	Online	Government property inventory and records
Disaster Recovery Plan	2.7.3.a, 2.7.4, 3.9.6, 4.3.6.b, 5.10.6	Annually	1	Hardcopy	

## Attachment 1

Documentation	PWS paragraph	Frequency	Data Type	Format	Content
Continuity of Operations Plan	2.7.3.e, 2.7.4, 3.9.6, 5.10.6	Annually	1	Hardcopy	
Facilities Management documentation	2.9.a, 2.9.b, 2.9.c, 2.9.d, 2.9.e, 2.9.f, 2.9.h, 2.9.j, 2.9.k, 2.9.l	DELETED	3	Hardcopy	Documentation, floor plans, records of changes/moves, schedules, status, projects, requirements
Customer requirements	2.11.1.b, 2.11.2.a, 3.9.1.1.a, 3.9.1.1.c, 3.9.2.1.a, 5.10.1.1.a, 5.10.1.1.c, 5.10.2.1.a	Semi-Annually	3	Hardcopy and online/database	NISN PSLA NACC MSFC
Customer service level agreements and commitment agreements	2.11.2.i	<b>DELETED</b>	3	Hardcopy and online/database	NISN PSLA NACC MSFC
Applications and Web Services Manual	3.1, 5.1	Semi-Annually	2	Hardcopy and online	Descriptions of Agency wide computer applications services
Data Administration documentation	3.1.b, 5.1.b	Maintain current	1	Hardcopy	Policies, procedures, architecture, data dictionary and models, etc.
Digital Television service documentation	3.2.a, 3.2.b	DELETED	1	Hardcopy	Customer television requirements; transition and implementation plans
IT Security Demilitarized Zone design, architecture and environment	3.3.4.b	DELETED	1	Hardcopy	
Account management documentation	3.3.5.a, 3.4.4.f, 3.7.3.1.a, 3.7.3.1.b, 4.2.1.6, 4.2.2.5, 5.2.1.f, 5.2.2.f	Maintain current	5	Hardcopy	User account information (userid, access, quotas, requirements), smart cards, secure tokens, etc.
Software licenses	3.4.b, 3.9.4.1.b(2), 5.10.4.1.b(2)	Maintain current	5	Online	
Midrange Node Book	3.4.4, 5.2	As required	3	Online	System configuration documentation for Agencywide computer systems services defined in Appendix A, Category I.

## DATA REQUIREMENTS DESCRIPTION (DRD)

1. **DPD NO.:** 974                      **ISSUE:** Basic
2. **DRD NO.:** 974SE-001
3. **DATA TYPE:** 3
4. **DATE REVISED:**
5. **PAGE:** 1/1
6. **TITLE:** Contractor Employee Clearance Document
7. **DESCRIPTION/USE:** To ensure that badged contractor employees who no longer require Center access properly clear all accounts when the access is no longer needed.
8. **OPR:** AS50                      9. **DM:** IS01
10. **DISTRIBUTION:** On line, and per Form distribution list.
11. **INITIAL SUBMISSION:** Immediately upon when the access is no longer needed.
12. **SUBMISSION FREQUENCY:** As required
13. **REMARKS:**
14. **INTERRELATIONSHIP:** PWS Paragraph 5.5 (s).
15. **DATA PREPARATION INFORMATION:**
- 15.1 **SCOPE:** The Contractor Employee Clearance Document provides verification that all badged employees have properly cleared all accounts when the access is no longer needed.
- 15.2 **APPLICABLE DOCUMENTS:** None
- 15.3 **CONTENTS:** The Contractor Employee Clearance Document shall contain all the information required by MSFC Form 383-1.
- 15.4 **FORMAT:** MSFC Form 383-1, "Contractor Employee Clearance Document".
- 15.5 **MAINTENANCE:** None required

## DATA REQUIREMENTS DESCRIPTION (DRD)

1. **DPD NO.:** 974                      **ISSUE:** Basic
2. **DRD NO.:** **974SE-002**
3. **DATA TYPE:** 3
4. **DATE REVISED:**
5. **PAGE:** 1/1
6. **TITLE:** Position Risk Designation for Non-NASA Employee Form
7. **DESCRIPTION/USE:** To ensure that contractor employees are screened to an appropriate risk determination in accordance with NPR 1600.1, *NASA Security Program Procedural Requirements*, Chapter 4.
8. **OPR:** AS50                      9. **DM:** JS01
10. **DISTRIBUTION:** AS50 through the COTR, and On line
11. **INITIAL SUBMISSION:** No later than 10 working days after Authority to Proceed (ATP).
12. **SUBMISSION FREQUENCY:** Update as personnel or position changes occur.
13. **REMARKS:**
14. **INTERRELATIONSHIP:** PWS 5.5 (t)
15. **DATA PREPARATION INFORMATION:**
  - 15.1 **SCOPE:** The Position Risk Designation for Non-NASA Employee Form provides information necessary to determine the type of investigation required and how closely an individual is screened for a position.
  - 15.2 **APPLICABLE DOCUMENTS:**  
NPR 1600.1                      *NASA Security Program Procedural Requirements*
  - 15.3 **CONTENTS:** The Position Risk Designation for Non-NASA Employee Form shall contain all the information required by MSFC Form 4482 in accordance with NPR 1600.1, *NASA Security Program Procedural Requirements*.
  - 15.4 **FORMAT:** MSFC Form 4482, "Position Risk Designation for Non-NASA Employee".
  - 15.5 **MAINTENANCE:** None required