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OMB Approval #: 2700-0042

<b>AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT</b>	1. CONTRACT ID CODE 01	PAGE OF PAGES 1
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2. AMENDMENT/MODIFICATION NO. 28	3. EFFECTIVE DATE <b>DEC 07 2005</b>	4. REQUISITION/PURCHASE REQ. NO. N/A	5. PROJECT NO. (If applicable)
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6. ISSUED BY Procurement Office George C. Marshall Space Flight Center National Aeronautics and Space Administration Marshall Space Flight Center, AL 35812	CODE PS-31/MEE	7. ADMINISTERED BY (If other than Item 6) Robert F. Whiteley 256-544-0418 (Voice) 256-544-3223 (Fax)	CODE PS-31
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8. NAME AND ADDRESS OF CONTRACTOR (No., street, county, State, and Zip Code)  EG&G Technical Services, Inc. 900 Clopper Road Gaithersburg, MD 20878	(✓)	9A. AMENDMENT OF SOLICITATION NO.
		9B. DATED (SEE ITEM 11)
	X	10A. MODIFICATION OF CONTRACT/ORDER NO. GS-10F-0038M/H36049D
		10B. DATED (SEE ITEM 13) Effective Date August 1, 2003
CODE Cage Code 34157	FACILITY CODE SAP 112857	

**11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS**

[ ] The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offers [ ] is extended, [ ] is not extended. Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods:

(a) By completing Items 8 and 15 and returning \_\_\_\_\_ copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.

12. ACCOUNTING AND APPROPRIATION DATA (If required)

**13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS, IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.**

(✓)	A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A.
	B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation data, etc.) (SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103b).
X	C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF: CHANGES CLAUSE, AND STATEMENT OF WORK CLAUSE
	D. OTHER (Specify type of modification and authority)

**E. IMPORTANT:** Contractor [ ] is not, [X] is required to sign this document and return 3 copies to the issuing office.

14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible.)

	Total Fixed Price, FFP Lump Sum	Total Not-to-Exceed FFP IDIQ	Total Not-to-Exceed Contract Value	Total Sum Allotted
Prev. Base Total	\$22,449,877	\$24,122,577	\$46,572,454	\$20,016,637.50
This Modification	-0-	\$-0-	\$-0-	\$ -0-
New NTE Amount	\$22,449,877	\$24,122,577	\$46,572,454	\$20,016,637.50

SEE PAGE 2 FOR DESCRIPTION OF CHANGES

Except as provided herein, all terms and conditions of the document referenced in Item 9A or 10A, as heretofore changed, remains unchanged and in full force and effect

15A. NAME AND TITLE OF SIGNER (Type or print)	16A. NAME AND TITLE OF CONTRACTING OFFICER (Type or print) Robert F. Whiteley
15B. CONTRACTOR/OFFEROR	16B. UNITED STATES OF AMERICA ROBERT F. WHITELEY
15C. DATE SIGNED	16C. DATE SIGNED <b>DEC 07 2005</b>
(Signature of person authorized to sign)	(Signature of Contracting Officer)

AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT  
(continued)

The purpose of this modification is to make revisions/changes to the Retail Store Statement of Work requirements as identified below. Revised pages for each area described is attached and identified with a vertical line on the right side of the sheet.

- A. Section 2, Clause 28, GOVERNMENT PROPERTY AVAILABLE FOR USE UNDER THIS CONTRACT, paragraphs F and M, are changed to delete the building number reference.
- B. Section 3, Attachment 1, PERFORMANCE WORK STATEMENT, section 7, paragraphs 7.1.l (first, second, and third paragraphs), 7.2.A.1.a, 7.2.A.1.c, 7.2.A.1.e (performance summary table), 7.2.A.2.f, 7.2.A.3.b, and 9.2.A.1.m.
- C. Section 3, Attachment 8, TERMS AND CONDITIONS FOR OPERATION OF RETAIL STORE, paragraphs 1, 15, Service Rate Table, and Service Rates Description.
- D. Section 3, Attachment 12, MANDATORY STORE ITEM LIST, is revised to delete several items and to add others.
- E. All other terms and conditions of this delivery order remain unchanged. Not changes to contract price is required by these changes.
- F. Contractor's Statement of Release.

In consideration of the modification(s) agreed to herein as complete equitable adjustment for all claims arising out of or attributable to the issuance of the contract changes(s) and/or contractor proposal(s), or letters listed below, the contractor hereby releases the Government from any and all liability under this contract for further equitable adjustments attributable to such facts or circumstances giving rise to said contract change(s), contractor proposal(s), and/or letters, and for such additional obligations as may be required by this modification:

Contractor Letters: 1002-206-05 dated June 29, 2005-Subject- 9.A.A.1.m  
1002-223-05 dated July 7, 2005 – Subject- 7.11, 7.2.A.1.c,  
7.A.2.f, & 7.2.A.3.b  
No number dated October 28, 2005 Subject- Same subject  
As the July letter above.

G. The following page(s) are, deleted, and/or added.

Page(s) Deleted

Section 2 , page 28 and 30  
Section 3, Attachment 1, pages 1-72  
through pages 1-79  
Section 3, Attachment 1, page 1-104  
Section 3, Attachment 8, pages 8-1,  
8-2, 8-7, 8-8, 8-9, 8-10  
Section 3, Attachment 12, pages 12-1  
And 12-2

Page(s) Added

Section 2, pages 28 and 30  
Section 3, Attachment 1, pages 1-72  
through pages 1-79  
Section 3, Attachment 1, page 1-104  
Section 3, Attachment 8, pages 8-1  
8-2, 8-7, 8-8, 8-9, 8-10  
Section 3, Attachment 12, page 12-1

the NASA installation.

- A. Office space, work area space, desks, file cabinets and furniture-in-place, and utilities. The Contractor shall use Government telephones for official purposes only. Pay telephone stations are available for the convenience and use of employees in making unofficial calls, both local and long distance. Although a complete list of telephone stations will not be provided, an example location is Building 4200, basement and first floor.
- B. General and special purpose equipment, including Government-provided office furniture and furnishings, as follows:
  - 1. Equipment to be made available to the Contractor for use in performance of this order on-site and at such other locations as approved by the Contracting Officer is listed in Attachment 10. The Government retains accountability for this property, regardless of its authorized location. The Contractor shall replace any of the General Purpose Equipment that reaches the end of its useful life during the order period, or which is beyond economical repair, if the equipment is still needed for order performance. Such replacements shall be made with Contractor-owned equipment. Contractor acquisitions of facility items for the Government shall be prohibited, unless specifically authorized by the order or consent has been obtained in writing from the Contracting Officer pursuant to FAR 45.302-1(a).
  - 2. If the Contractor acquires property for the Government under the IDIQ portion of this order, this property shall become accountable to the Government. The required information for this property shall be provided to the MSFC Logistics Services Department for entry into the NASA Equipment Management System (NEMS) and its replacement system in the forthcoming Integrated Asset Module.
  - 3. The Contractor may not bring on-site for use under this order any property owned or leased by the Contractor, without the Contracting Officer's prior written approval. Such property will be clearly marked (visibly different from NASA markings) as Contractor property. The Contractor shall obtain MSFC Logistics Services Department concurrence for markings before use.
- C. Supplies from stores stock: Not available.
- D. Publications and blank forms stocked by the installation.
- E. Safety and fire protection for Contractor personnel and facilities.
- F. Installation service facilities: Those listed in Attachment 9. Terms and Conditions for the Operation of the Retail Store are contained in Attachment 8.

50MB of server storage (file storage)  
20MB of email storage on server  
Dial-in or Virtual Private Network (VPN) access

If the Contractor intends to provide the desktop, they can still participate in MSFC desktop services by purchasing an ODIN Network Attached Device (NAD) service seat. The NAD seat includes the following (some services are optional and at additional cost over the base seat price):

NAD base seat (approximately \$57.00 per month)  
Software (IDS as described above, approximately \$25.00 per month); user will be responsible for integration, installation, and hardware necessary to run the software.  
Hardware maintenance with 4-hour return to service (0.67% of the cost of the NAD device per month (e.g. \$13.40 per month for a computer costing \$2000.00)  
Operating System Software maintenance with 4-hour return to service, 0.11% of the cost if the NAD device per month (e.g. \$2.20 per month for a computer costing \$2000.00)  
Technology refresh are NOT available for the NAD seats  
One free move, add, or change per year  
Network connectivity  
Help desk support (limited to services ordered)  
Network printer access within 60 feet of desktop  
Dial-in access  
VPN access (approximately \$59 per month)

If the Contractor intends to provide the desktop and services themselves but requires network connectivity, the Contractor can purchase this service as an ODIN LAN-A seat. The cost for this seat is approximately \$19.00 per month.

If the Government's desktop service costs vary by more than plus or minus 10%, rates will be adjusted for the next year following the rate change. There will be no equitable adjustment provided for the previous year's rates. The Contractor may continue to purchase desktop services at the new rates if they so desire.

- M. The Contractor may purchase telephone, duplicating, cell phone and pager services from the Government. The yearly rates for these services are included in Attachment 2 to Attachment 8, Terms and Conditions for Operations of Retail Store. The Contractor may continue to purchase the services at the different rates for each order period, if it so desires.

(End of Clause)

**28. GOVERNMENT PROPERTY AVAILABLE FOR USE UNDER THIS CONTRACT**

**SECTION 7 - PROPERTY SERVICES**

**7.1 GENERAL REQUIREMENTS**

Property services include the following:

**7.1.A** Offering

**7.1.B** Acquisition

**7.1.C** Shipping/receiving/delivery

The Contractor shall use the automated system to maintain an audit trail that supports all shipping and delivery transactions.

**7.1.D** Issuing

**7.1.E.** Handling

**7.1.F** Packaging/Crating for shipment

**7.1.G** Storage

**7.1.H** Accountability of supplies, materials, equipment, storage and program stock (i.e., Flight Hardware)

The Contractor shall provide the kitting of parts and materials for Flight Hardware activities. The Contractor shall provide property management and accountability including tagging of Government-owned equipment, equipment records management in the NEMS, training of equipment custodians, and conducting an annual inventory of MSFC equipment.

The Contractor shall utilize and manage the Government-furnished FHSRS in support of the Flight Hardware Services.

**7.1.I** Operation of a Retail Supply Store.

The Contractor shall provide a retail supply store where customers may purchase safety items and view limited furniture samples. All other supply items will be offered directly from vendors to customers through the Just-In-Time (JIT) method. The Contractor-operated facility shall be located in Building 4471 or some other suitable location approved by the Government. Terms and conditions for the use of that space will be in accordance with Attachment 8.

All MSFC employees and MSFC Contractor personnel in support of NASA contracts will be authorized to purchase from the retail supply store for Government purposes only.

The Contractor shall retain ownership and sole responsibility for all procured supplies and materials (excluding Flight Hardware) until purchased by and delivered to the customers.

The Contractor shall accept the Government-wide commercial purchase card for payment of supplies and materials (excluding Flight Hardware) within the purchase card limitations for purchases made by U.S. Government employees. Sales tax shall not be charged on purchases paid for by the Government-wide purchase card. The Government purchase card has single and monthly purchase limitations (MWI 5113.1). Purchases outside these limitations shall be processed IAW 7.2.A.6.a.(5). The Contractor shall accept Government provided purchase order for purchases outside these limitations. If the U.S. Government purchase cardholder makes a purchase that exceeds the card limit, and the Contractor lets the customer leave the store with the merchandise or delivers the merchandise to the customer, the Contractor does so at its own fiscal risk. The Contractor shall determine and publish the acceptable method of payment for Government support Contractors. The Contractor shall provide separate vendor invoices/billing to the Government for all purchases.

The Contractor shall submit all vendor rebate checks payable to NASA/MSFC, Attn: RS21/Collection Agent, MSFC, AL 35812.

The Contractor shall provide a fully automated, web-based ordering system for MSFC customers to obtain supplies, materials, and equipment IAW, Section 1.2.J.2.a. All MSFC customers must be able to browse the supply catalog, create/edit/delete "shopping cart" order, and approve order or route to purchase cardholder for approval. The system shall hold shopping cart orders for up to three (3) days prior to submission and shall track customer "favorites." The system shall provide for various levels of access (e.g., an employee can view their work orders, a supervisor can view all work orders for its group, a manager can view all work orders for their organization, COTR or designated representative, can view all work orders). The Contractor shall provide an online catalog of all items stocked in the retail supply store as well as items offered through JIT only. The catalog shall include full item description and pictures of all items.

Property Services is divided into two main sections: (a) Provide requested supplies and materials, which includes receiving, delivering and shipping goods, and (b) Property management and accountability.

- 7.I.J.** The Contractor shall input Property Services workload data into the Work Control System per Section 1.2.I.

## 7.2 ORDER REQUIREMENTS

### 7.2.A Provide Requested Supplies and Materials

Provision of supplies and materials involves offering commodities, receipt of requests, acquisition, receipt, accountability, storage, and delivery/setup/installation to customers IAW, NPG 4100.1.

Provision of shipping and delivery of requested goods involves receipt, packaging, crating, and transport of inbound/outbound goods, as well as, internal delivery of received goods IAW, NPG 4200.1 (Chapter 3), NPG 4100.1, 41 CFR, 49 CFR, and NPG 6000.1.

Upon receipt of a Safety Acute Launch Emergency Restraint Tip (ALERT) from the Government Industry Data Exchange Program (GIDEP), Contractor shall screen all parts purchased, stored or distributed IAW, guidance provided in the ALERT. Document all disposition actions and notify MSFC customers of any unsafe conditions.

The Contractor shall provide a Monthly Retail Store Activities Report IAW DRD 988LS-025.

#### 7.2.A.1 No Cost to This Order Work

The Contractor's cost of providing this service shall be included in the cost of the products sold to the customer. The Contractor shall be the only Contractor to operate a retail supply store for MSFC during the performance period of this order.

**7.2.A.1.a** The retail supply store is NOT an exclusive or mandatory source of supply for any items, except for furniture. If the Government funds are being expended to procure furniture for Marshall Space Flight Center, all purchases will be made from the Logistics Contractor exclusively. Both civil servants and other contractors are encouraged to purchase chemicals through the retail supply store. This will ensure chemicals are bar coded upon receipt from the supplier.

The Contractor is notified that a retail supply store operates at RSA Army Base where MSFC is located, that this store will be operating contemporaneously, and is a source of supply for the same or similar items to be offered by the Contractor. Sales are neither guaranteed nor promised under this order.

- 7.2.A.1.b All risk of loss for any Contractor owned and/or leased, materials, inventory, furnishings, fixtures, equipment, and supplies is the sole responsibility of the Contractor.
- 7.2.A.1.c The Contractor shall provide a full range of quality items, at competitive prices, with either customer pickup (safety items only) or delivery for MSFC customers as set forth in the PS below.
- 7.2.A.1.d The Contractor is not bound to the historical list of items in Attachment 6-1 and is encouraged to add items to the list based upon its corporate capability. All new items shall be reviewed by the Government to ensure compliance with the PWS prior to being added to the store or catalog.
- 7.2.A.1.e The Contractor shall not sell or offer for sale any of the following items:
  - Subsistence type items including, but not limited to coffee, tea, creamer, bottled water, and gatorade.
  - Personal use items including but not limited to deodorant, hair dryers, medicinal (aspirin, Tylenol,), alarm clocks, handheld TVs, small kitchen appliances, and
  - Food items

The CO has the unilateral right to add or delete items from the Prohibited Items Listing.

<b>PERFORMANCE SUMMARY</b>		
<b>Function: Property Services – Requested Supplies and Materials</b>		
<b>A. No Cost to This Order Work</b>		
<b>WORK REQUIREMENT</b>	<b>PERFORMANCE MEASURE</b>	<b>PERFORMANCE STANDARD</b>
Provide requested supplies and materials	Compliance	All supplies and materials actions comply with NPG 4100.1, and MWI 8540.2. <ul style="list-style-type: none"> <li>• For chemicals – MPG 8500.1, MWI 8550.5, and 49 CFR.</li> <li>• For furniture – MWI 4220.1.</li> <li>• For administrative office and other supplies -Javits-Wagner-O'Day Act (JWOD) per FAR 52.208-9, Contractor Use of Mandatory Sources of Supply or Services.</li> </ul>

<b>PERFORMANCE SUMMARY</b>		
<b>Function: Property Services – Requested Supplies and Materials</b>		
<b>A. No Cost to This Order Work</b>		
<b>WORK REQUIREMENT</b>	<b>PERFORMANCE MEASURE</b>	<b>PERFORMANCE STANDARD</b>
	Quality	100 percent affirmative procurement items unless waiver on file with the Government.  All goods meet commercial business standards.  The customer (as a result of Contractor/vendor error) returns less than 3 percent of orders.  Defective goods will be returned/replaced.
	Audit and review team findings	No major findings by audit teams.
Safety retail supply store items listed at Attachment 12	Time from receipt of request to delivery	100 percent availability upon customer demand.
Retail supply store items	Time from receipt of request to delivery	98 percent within two (2) normal duty days.
	Quality	All goods meet commercial business standards.
Chemicals	Time from receipt of request to delivery.	95 percent provided within three (3) normal duty days of request.
	Quality	Meet OSHA/EPA/MSFC requirements, including 8550.5. Buy environmentally friendly chemicals.  100 percent accuracy of chemical data on all items procured and delivered.
Furniture	Time from receipt of request to delivery	95 percent of on-hand inventory delivered within two (2) normal duty days.  98 percent of procured items delivered within fifteen (15) normal duty days.
	Quality	All requests screened against on-hand inventory. Document all new purchases where existing equivalent inventory is available and refused by the customer.  Item ordered from approved furniture listings or documented approval by the Government.  All items are clean and operational when delivered.

**7.2.A.2 Specific Requirements for No Cost to This Order Work**

- 7.2.A.2.a** The Contractor shall be allowed to order supplies from GSA, Defense Logistics Agency (DLA), UNICOR<sup>®</sup>, and other Government sources. MSFC will apply for an Activity Address Code (AAC) for the Contractor to be able to order from Government sources if the Contractor does not already have an AAC. The Contractor shall offer the items purchased from GSA, DLA, UNICOR<sup>®</sup>, and other Government sources, other than furniture, at the respective source price plus a markup not to exceed 10 percent. The markup shall include overhead, G&A, fee, delivery, setup, and other installation costs. Items that are not available from GSA, DLA, UNICOR<sup>®</sup>, or other Government sources shall not exceed a total markup of 16.5 percent. All orders that exceed a 10% markup and equal or exceeds \$10,000 except chemicals shall be submitted to the COTR or COTR designee for review of markup reasonableness prior to purchase. Furniture purchases shall be in accordance with 7.2.A.3.d.
- 7.2.A.2.b** The Contractor shall perform a monthly market analysis of at least 10 percent or one hundred fifty (150), whichever is less, different items sold in the retail store or available from the online catalog.
- The Contractor shall select a sales date for the month and compare its prices to other commercial vendors and GSA advantage. The Contractor shall not add any transportation costs to commercial vendors utilized for comparison that do not charge for delivery. The price analysis shall be made available to the Supply and Equipment Management Officer (SEMO) within ten (10) normal duty days of the selected sales date for the analysis.
- 7.2.A.2.c** The Contractor shall prepare notices and advertise the retail store through Center media including the Marshall Star and Inside Marshall. Initial advertisement shall be approved by the COTR or designated representative.
- 7.2.A.2.d** During short periods of unexpected electronic-ordering system unavailability, emergency orders should be processed by either facsimile or telephone. Administrative upgrades to the web-based ordering system shall be made during non-duty hours.
- 7.2.A.2.e** The Contractor shall print and certify the following statement on all sales receipts: "Based on accessibility, my review of the products, literature, market research conducted, and my own experience with the product, I determine the acquisition from (Contractor's name) represents the best value to the Government."

- 7.2.A.2.f** Operation of the retail supply store shall be on an “on call” basis. Signage no less than 12” by 12” shall be prominently displayed on the entry door of the retail store listing telephone numbers as well as a fax number for customers to call to gain access to the retail store as required. The contractor shall respond to the customer by opening the store within two hours of a request during normal duty hours, 8:00 am – 3:00 pm Monday – Friday with the exception of Government holidays and/or mandatory base shutdowns. To support emergency operations, the Contractor shall be open during non-core hours, within two (2) hours of notification by the COTR.
- 7.2.A.2.g** The Contractor shall have an automated tracking system to allow verification by the Government that the mandatory store items and the retail supply store items are made available and delivered within the timeframes in the PS.
- 7.2.A.2.h** The Contractor shall gather and input acquisition data (cost by item category) into the NASA Environmental Tracking System for all affirmative procurement actions per Section 3.2.A.3.g.

**7.2.A.3 Specific Requirements for No Cost to This Order Work by Commodity**

**7.2.A.3.a Mandatory Retail Supply Store Items**

The Contractor shall maintain mandatory store items per Attachment 12. These items shall be available for pick up or delivery upon customer demand. To be considered “available” the item shall be located in its respective location on the sales floor at the time of customer’s request for purchase or delivery. Written permission from the Government shall be obtained prior to deletion of any item from the mandatory retail supply store items list.

**7.2.A.3.b Retail Supply Store Items**

The Contractor shall offer a variety of items (similar to the listing in Attachment 13). The Contractor shall obtain, offer and distribute products from mandatory sources of supplies and materials [i.e., National Industries for the Blind (NIB) and National Industries for the Severely Handicapped (NISH)].

The Contractor shall not offer commercial items identical to items available from mandatory sources. The Contractor shall immediately notify the CO if a mandatory source is unable to provide the supplies by the time required, or if the quality of supplies provided by the mandatory source is unsatisfactory. The Contractor shall not purchase the supplies from other sources until the CO has notified the

Contractor that the mandatory source has authorized purchase from other sources. All other items may be obtained from available Government and

commercial sources (best value being paramount in the vendor source selection).

**7.2.A.3.c Chemicals**

Procure chemicals IAW, MPG 8500.1, 49 CFR, and MWI 8550.5. Each first time request for chemicals shall be approved by the Government prior to acquisition. The Contractor shall establish and maintain an approved chemical listing.

Once a chemical has been approved for acquisition, it shall be added to the approved chemical listing.

The Contractor shall not stock any unapproved chemicals in the retail supply store. All chemicals shall be offered via JIT. All chemicals delivered to MSFC will be received (a documentation receipt only that ensures capture of sufficient data to determine includes, but not limited to: location, appropriate handling, and on-site quantities) through central receiving prior to delivery to the customer. (See paragraph 3.2.A.2.) All chemical acquisitions shall require a vendor provided MSDS with the delivered chemicals IAW, MWI 8550.5. The Contractor shall ensure that chemicals are provided with safety coatings, where applicable.

The Contractor shall not store chemicals for any length of time unless approved by the Government and directed by the CO.

**7.2.A.3.d Furniture**

The Contractor shall screen customer requests against on-hand inventory, which consists of Government-owned furniture stock at initiation of order, and furniture added to the inventory as a result of reutilization during the performance of this order. If the item is available in inventory, the Contractor shall offer the item to the customer before initiating a purchase. The Government shall approve first time requests for furniture items (Attachment 14, Approved Furniture List) prior to acquisition. Once a furniture item has been approved for acquisition, the Contractor shall update and maintain the approved furniture item listing. The on-hand furniture inventory and the approved furniture item listing shall be available online for customer viewing and shall contain a complete item description and pictures of all items.

**9.2.A.1.j** Weigh all items for transport to the disposal warehouse on MSFC's scale, located at Building 4661, before leaving the installation, obtain a weight certification from a designated MSFC representative and report IAW DRD 988LS-014.

If the MSFC scales become unavailable for any reason, or it is impractical to obtain a weight certification, the Contractor shall arrange for weighing on certified scales or other scales acceptable to the CO. Report data IAW DRD 988LS-015.

**9.2.A.1.k** Provide for accumulation, collection, and removal of recyclables (i.e., toner cartridges). Report IAW DRD 988LS-015.

**9.2.A.1.l** Drain and reclaim all refrigerants and required lubricants from items prior to transporting to disposal warehouse or removal by buyer for items sold in-place and disposed in accordance with Section 3.

**9.2.A.1.m** Recover silver at the following designated Buildings: 4487, 4702, and 4711. This includes removal and delivery of Government-furnished cartridges from recovery points to RSA Defense Reutilization Marketing Office (DRMO). Silver and other precious metals recovered must be reported IAW, NPG 4300.1 and DRD 988LS-017.

**9.2.A.1.n** The contractor may assist Property Disposal Customers with the loading of transport vehicles. The contractor is not allowed to drive material handling equipment (MHE) on to the purchaser's transport vehicle. All MHE assistance must not go beyond the loading dock (i.e. tailgate loading). This assistance will include the use of available MHE to insure that transport vehicles are loaded promptly and safely. Blocking, bracing, tie-down or other services categorized as rigging will not be included and will remain the sole responsibility of the purchaser. The Government shall not be held liable for any transport vehicle damage or personal injury to the purchaser associated with this loading support.

## ATTACHMENT 8

**TERMS AND CONDITIONS FOR OPERATIONS OF RETAIL STORE**

1. The property/premises (herein used interchangeably), consisting initially of approximately 400 net square feet of floor space, and described more particularly in Attachment 9 for H36049D is provided to the contractor under the following terms and conditions. The square footage and services provided will be assessed and adjusted on an annual basis with the first assessment being the week of order start date and subsequent assessments in 12-month increments thereafter.
2. Costs for services based on number of occupants (telephone and network connections) will be determined by applying the rates established at the end of this attachment to the projected occupancy for each annual period. No adjustments will be made for fluctuations in occupancy within plus or minus 10% of the projections. For fluctuations in excess of 10% of the projections, reconciliation will be made during the next annual evaluation period. Other services, such as computer systems, will be ordered and paid for on an as needed basis with the cost pre-defined at the end of this attachment.
3. At the effective date of the order, the Contractor and the Government will conduct a pre-occupation walkthrough of the property to document the pre-occupation condition. That Contractor has inspected and knows the condition of the property and accepts same on effective date of this order, and releases the Government from any obligation to make any alterations, repairs, or additions thereto, except as specifically provided in the terms and conditions of this attachment. At the expiration or termination of this order a physical survey and condition report of the premises shall be prepared by a representative of the Government and a representative of Contractor and submitted to the Government and Contractor. Said report will constitute the basis for settlement by Contractor with the Government for property under this Order shown to be lost, damaged, or destroyed; any such property to be either replaced or restored to the conditions required by term and condition hereof, or at the election of the Government, reimbursement made thereof by Contractor at the then current market value thereof.
4. Government covenants said premises are provided "as is", and hereby agrees to keep such premises in good and tenantable condition and to make at Government's own expense such repairs/maintenance to any portion of said building as may be deemed necessary by the Government.
6. Contractor shall conduct an annual chemical inventory and provide the results to the Government. The first inventory shall be due within one month of the signing of this order and annually in October thereafter unless otherwise directed.
7. Contractor shall not introduce new chemicals to the site without approval from the Government and providing the proper Material Safety Data Sheets.
8. Contractor shall be fully responsible for disposal of any hazardous waste it generates. If the Government responds to a chemical spill caused by Contractor, Contractor shall be responsible for

reimbursing the Government for consumable items expended and labor and material consumed by the Government for the spill response (including clean up).

9. All chemical containers shall be provided with secondary containment to minimize storm water pollution. Contractor shall comply with MWI 8550.3, Wastewater Compliance for any discharges to the Storm Sewer.
10. Contractor shall coordinate all wastewater releases to the sanitary sewer with the Government. (Normal sanitary sewage, such as from bathrooms, is excluded).
11. Contractor shall not introduce any additional combustion devices to MSFC (i.e., boilers, back up emergency generators) without the prior approval of the Government.
12. Contractor shall report its solid waste streams. Waste streams shall be identified and reported to the Government in accordance with MWI 8540.2. Contractor shall collect and dispose of all waste. Contractor shall provide recycling of paper, aluminum cans, plastic bottles, and printer toner cartridges as a minimum, and shall be responsible for any other recyclables.
13. Contractor shall fully comply with all requirements of NASA's safety programs (including but not limited to latest versions of NPD 8710.2, MPG 8715.1, and MWI 8715.9).
14. Contractor shall fully comply with the Government's employee certification program for any employees operating Government-provided equipment. All affected employees shall be certified in accordance with the requirements of MWI 3410.1. Certifications shall be maintained current and documented in the Government's CERTRAK database.
15. Parking for all Contractor employees shall be in the parking lots convenient to the Retail Store.
16. Contractor shall provide a Program Manager/Point-of-Contact (POC) to be a single POC for information dissemination or resolution of safety issues.
17. The Government will provide Contractor with emergency medical services including first aid for occupational related injuries and illnesses at the medical center and ambulance support for patients requiring transport.
18. Contractor shall be responsible for providing industrial hygiene services as necessary to support its operations. The Government will provide industrial hygiene consultation support and will conduct annual industrial hygiene inspections.
19. The Government will provide Contractor with basic telephone (with the exception of Federal Telephone Service (FTS) long distance) and computer services to include the provision and maintenance of networks (including servers). Contractor shall provide actual desktop computers, laptops, technical workstations, and necessary peripherals. MSFC's Integrated Desktop Services (IDS) will not be provided nor available to Contractor.
20. Contractor will be allowed use of the US Post Office located in Building 4200 but shall not receive NASA contracted mail service (including "in plant" mail delivery and pick up).

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	BASE YEAR A	BASE YEAR B	BASE YEAR C	OPTION 1	OPTION 2	AWARD TERMS 1/2	AWARD TERMS 2/3/4	AWARD TERMS 3/4
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**CILITY USE**  
 SED ON NET USABLE SQUARE FOOTAGE 29,260)

**SE COST PER SQUARE FOOT**

Building 4471 \$3.85                    112,651    10,090    3,113                    -0-                    -0-                    -0-                    -0-                    -0-

**ILL PHONE (ANNUAL COST PER UNIT)**

200 MINUTE PLAN                    474                    491                    508                    526                    544                    563                    583                    603

**PLICATION (COST PER COPY)**

BLACK&WHITE                    0.05                    0.05                    0.05                    0.06                    0.06                    0.06                    0.06                    0.06  
 BLACK&WHITE EXPEDITED                    0.09                    0.09                    0.10                    0.10                    0.10                    0.11                    0.11                    0.11  
 COLOR                    0.40                    0.41                    0.43                    0.44                    0.46                    0.48                    0.49                    0.51  
 COLOR EXPEDITED                    0.80                    0.83                    0.86                    0.89                    0.92                    0.95                    0.98                    1.02  
 SELF SERVICE BLACK & WHITE LEASE                    1908                    1975                    2044                    2115                    2189                    2266                    2345                    2428

**OMPUTER SYSTEMS (ANNUAL COST)**

FILE 1                    316                    327                    339                    350                    363                    375                    388                    402  
 GP1 MAC                    1974                    2043                    2115                    2189                    2265                    2344                    2427                    2511  
 GP2 PC                    1976                    2045                    2117                    2191                    2268                    2347                    2429                    2514  
 GP3 MAC                    2732                    2828                    2927                    3029                    3135                    3245                    3358                    3476  
 GP3 PC                    2268                    2347                    2430                    2515                    2603                    2694                    2788                    2886  
 SE1 MAC                    2072                    2145                    2220                    2297                    2378                    2461                    2547                    2636  
 SE1 PC                    1976                    2045                    2117                    2191                    2268                    2347                    2429                    2514  
 SE1 UNIX                    2839                    2938                    3041                    3148                    3258                    3372                    3490                    3612  
 SE2 PC                    3563                    3688                    3817                    3950                    4089                    4232                    4380                    4533  
 SE2 UNIX                    2911                    3013                    3118                    3227                    3340                    3457                    3578                    3704  
 SE3 UNIX                    4795                    4963                    5137                    5316                    5502                    5695                    5894                    6101

**AGERS (ANNUAL PER UNIT)**

NATIONWIDE ENHANCED 2 WAY                    596                    617                    638                    661                    684                    708                    733                    758  
 NATIONWIDE                    277                    287                    297                    307                    318                    329                    341                    352  
 NATIONWIDE STD 2-WAY                    325                    336                    348                    360                    373                    386                    400                    413  
 STATEWIDE                    55                    57                    59                    61                    63                    65                    68                    70

**ELEPHONES (ANNUAL PER UNIT)**

260                    269                    279                    288                    298                    309                    320                    331

**ADIOS (ANNUAL PER UNIT)**

140                    145                    150                    155                    161                    166                    172                    178

## SERVICE RATES DESCRIPTION

### OFFICE FACILITY USE

Office Space - Approximately 400 SQ. FT.  
 Office space including maintenance, custodial, and utilities for rooms in which desk type management, administration, or business activities are conducted. It also includes conference rooms and storage and miscellaneous space associated with office space.

### WIRELESS PHONE

Wireless telephone service, including roaming capabilities, to the NASA/MSFC Community.  
 Plan includes 200 minutes including. All minutes over 200 will be charged at the current rate incurred by the Information Services Department.

### DUPLICATION

Black and White Duplicating - Basic support (provided by MSFC Central Reproduction, located in Building 4200, Room G34) which provides black and white reproduction, duplication, binding, and finishing services from hard copy. Routine duplication includes black and white, two-sided, non-copyrighted material in small volumes (less than 5,000 copies), as well as automated address merging with document originals. All requests will be reproduced two-sided (duplex) unless a justification for single-sided copying is approved.

Black and White Expedited - Black and white reproduction that requires dedicated priority service and overtime to meet the customer-specified due date.

Self Service Black and White - Provides walk-up black and white copiers that are obtained through the MSFC Lanier contract based on copying requirements.

Color - Color reproduction, duplication, binding, and finishing services from hard copy.

Color Expedited - Color reproduction that requires dedicated priority service and overtime to meet the customer specified due date.

## SERVICE RATES DESCRIPTION

### COMPUTER

FILE 1 - Provides hosting services for file/group space per user request.

IP1 MAC - Entry level MAC, technology refresh, hardware maintenance, ODIN applications software maintenance, software technology refresh, relocations, LAN connectivity, help desk support, training, system administration support, network printing services, and file server space/support. Optional services include local backup and restore services, desktop conferencing, and laptop loan pool management for the GP3 seats per user request.

IP2 PC - Mid level PC; typical IDS seat; and technology refresh, hardware maintenance, ODIN applications software maintenance,

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ware technology refresh, relocations, LAN connectivity, help desk support, training, system administration support, network printing services, and file server space/support. Optional services include local backup and restore services, desktop conferencing, and laptop loaner management for the GP3 seats.

**GP3 MAC** - GP3 MAC - MAC laptop, IDS remote services, technology refresh, hardware maintenance, ODIN applications software maintenance, software technology refresh, relocations, help desk support, training, system administration support, network printing services, and file server space/support. Optional services include local backup and restore services, LAN connection, desktop conferencing, and laptop loaner pool management for the GP3 seats per user request.

**GP3 PC** - PC laptop, IDS remote services, technology refresh, hardware maintenance, ODIN applications software maintenance, software technology refresh, relocations, help desk support, training, system administration support, network printing services, and file server space/support. Optional services include local backup and restore services, LAN connection, desktop conferencing, and laptop loaner pool management for the GP3 seats per user request. Also optional is the GP3 lightweight - laptop under 3.5 lbs.

**SE1 MAC** - High level MAC desktop/laptop, typical IDS seat, technology refresh, hardware maintenance, ODIN applications software maintenance, software technology refresh, relocations, LAN connectivity, help desk support, training, system administration support, network printing services, and file server space/support. Optional services include local backup and restore services, desktop conferencing, and laptop loaner pool management for the GP3 seats.

**SE1 PC** - High level PC desktop/laptop, technology refresh, hardware maintenance, ODIN applications software maintenance, software technology refresh, relocations, LAN connectivity, help desk support, training, system administration support, network printing services, and file server space/support. Optional services include local backup and restore services, desktop conferencing, and laptop loan pool management for the GP3 seats.

**SE1 UNIX** - Entry level UNIX workstation, IDS software environment, technology refreshment, hardware maintenance, ODIN applications software maintenance, software technology refreshment, relocations network connectivity, help desk support, training, system administration, network printing services, and file server space/support.

**SE2 PC** - Ultra high level computer with multiprocessor capability. Includes all of the standard services entitled to GP1, GP2, GP#, and SE1 PC seats with the exception of ODIN applications software maintenance and ODIN applications software. These services are optional.

**SE2 UNIX** - Middle level UNIX workstation, technology refreshment, hardware maintenance, software technology refreshment, relocations, network connectivity, help desk support, training, system administration, network printing services, and file server space/support. IDS software environment is optional.

**SE3 UNIX** - High level UNIX workstation, technology refreshment, hardware maintenance, software technology refreshment, relocations, network connectivity, help desk support, training, system administration, network printing services, and file server space/support. IDS software environment is optional.

## SERVICE RATES DESCRIPTION

**WIRELESS PAGING SERVICES - Provides either local, statewide, or nationwide wireless paging services to the NASA/MSFC Community and MAF.**

**Nationwide Enhanced 2-Way** - Alpha/numeric display, major metropolitan area coverage; ability to originate/respond to text messages from pager, date and time stamp; selective deletion of messages; ability to answer page from pager keyboard; ability to send/receive messages via internet e-mail; storage of messages when out of coverage area and delivery of them upon return; and 24 X 7 customer service line.

**Nationwide** - Numeric display; 10 number memory storage; major metropolitan area coverage; selectable alert; date and time stamp; selective deletion of messages; voice messaging; memory retention; and 24 X 7 customer service line.

Order H360

ationwide Standard 2-Way - Alpha/numeric display; 10 number memory storage; nationwide major metropolitan coverage; selectable alert; selective deletion of messages; voice messaging; storage of messages when out of coverage area and delivery them upon return; ability to send/receive any one of 13 pre-programmed, selectable messages via e-mail; and 24 X 7 customer service line.

ationwide - Numeric display; 10 number memory storage; statewide coverage; selectable alert (tone or vibrate); date and time display; selective deletion of messages; memory retention; and 24 X 7 customer service line.

**ELEPHONE** - Provides infrastructure telephone services to the NASA/MSFC Community. Maintains a PABX switch for MSFC. This support also provides Basic telephone services to the NASA/MSFC Community. This service includes providing an instrument and maintenance support services. This service also includes FTS.

**RADIOS** - Provides a Standard MSFC Radio with access to MSFC Talk Groups.

Features: Frequency Reuse

14 Talk Groups

Establish new MSFC Talk Groups

Approx 250 Talk Groups available

Talk Group Examples: Test Stand, Security, Safety, Taxi, etc.

Desktop Charger

Radios MUST be obtained from MSFC ISD to eliminate possibility of interference/interruption of MSFC band frequency.

ATTACHMENT 12		Modification 28
<b>MANDATORY STORE ITEM LIST/NEVER OUT OF STOCK LIST</b>		
NOMENCLATURE	NSN	
BARRICADE TAPE, CAUTION DO NOT ENTER, YELLOW	9905-01-282-2285	
BARRICADE TAPE, DANGER DO NOT ENTER, RED	9905-01-323-9581	
BATTERY, AA ALKALINE	6135-00-985-7845	
BATTERY,AAA CELL,ALKALINE,1.5v	6135-00-826-4798	
BINDER,3RING,WHITE, 1"	7510-01-203-4708	
GLOVES, 9-10, NITRILE		
GLOVES, 10-11, NITRILE		
CAUTION TAG	9905-01-397-6563	
BREAKAWAY SAFETY GLASS STRAP	4200-00-L66-7809	
CLIP, PAPER, BINDER,1/2"CAPACITY	7510-00-223-6807	
SAFETY GLASSES, CLEAR LENS	4240-00-L66-7508	
DANGER - LOCKOUT/TAGOUT TAG+A16	9905-01-397-0166	
DANGER TAG	9905-00-L66-7742	
EYEGLOSS SIDE SHIELD CLIP, CLEAR	4240-01-440-5696	
FRAME, PICTURE, WALNUT, 8"X10"	7105-01-282-0630	
HEARING PROTECTION, FOAM, 100 PER PACKAGE	4240-00-L66-7352	
SUNSCREEN	6505-00-L66-7498	
TOWEL/PAPER (KIM WIPES)	7920-00-965-1709	

x